

Lanpher Memorial Library Trustee Meeting May 12, 2015

**Attendance:** Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Julie Rohleder, Library Director: Amy Olsen, Library Assistant: Ruth Hay, and Secretary: Melanie Dickinson

**Edward Jones Presentation** - Rich Jacobs, a financial advisor, presented a general review and update of the Lanpher Memorial Library's present investments. Folders were distributed to members of the Board for reviewing of pertinent information about our account.

It was discussed that at our March 11, 2015 Trustee meeting, we had voted to sell the Alcatel-Lucent stock and purchase Franklin Income Fund with the proceeds. Julie will remind Kim to proceed with this transaction.

**Secretary's Report:** In future minutes it was suggested to be more specific and designate the recipient of any gift certificates being purchased. The minutes were approved as written.

**Treasurer's Report** – See attached. Warrants were approved by Board.

**Librarian's Report** – See attached. Amy will coordinate scheduling of sprinkler upgrade with elevator inspection.

**Building /Grounds**

- Windows have been cleaned.
- Emily is going to contact again Jerry Bouchard at Parker and Stearns to get more information about ordering a new door.
- Ali Mayo has agreed to do the edging, weeding and deadheading this summer. She has already started the edging.

**Volunteer Breakfast** - We are planning the breakfast for Thursday, June 18<sup>th</sup> at 9:00. Amy will invite the Friends group to help us with breakfast. Emily will contact Mary Elfer to see if Parish Hall is available. Sigh is in charge of invitations. At our next meeting, we will sign up for food.

**Personnel Policy** – Julie made the motion to approve our amended Personnel Policy and also the Lanpher Memorial Policy Statement with amended Personnel Policy to replace existing Personnel Policy. Seconded by Fran. All in favor.

**Circulation Librarian Job Description** - Emily made the motion to accept the Circulation Librarian Job Description. Seconded by Julie. All in favor.

**Poetry Slam** – After discussion of very few participants in this year's Poetry Slam, it was decided that probably date was not favorable for students. Sigh will mail a thank you card to Casey.

Meeting adjourned at 5:30 PM, motion by Julie, seconded by Fran. All in favor.

**Next meeting – June 9, 2015**



