

Lanpher Library Trustees
November 11, 2014

Attendees: Emily Dearborn, Jim Noyes, Sigh Searles, Fran Aronovici, Melanie Dickinson, Ken Geiersbach, Amy Olsen, Ruth Hay

Secretary's Report:

- Motion by Ken, seconded by Fran to accept minutes of October 14, 2014 with correction adding Amy Olsen to attendees. All in favor.
- Motion by Fran, seconded by Ken to accept minutes of the Special Budget Meeting on November 4th, 2014, correcting Amy's last name to Olsen, (Amy Olsen-Massey in the minutes). All in favor.

Treasurer's Report – See attached. Warrants approved by the board.

Librarian's Report – See attached

-Building and Ground Improvements- Fran and Emily have prepared grounds for winter, weed whacking and pruning plants and shrubs. Hose put away, outside water drained and turned off.

-Efficiency Vt.- Emily reported that the insulation of rib to joint areas in old basement will take place Dec. 18. Also foam insulation around all windows and foundation leaks. Cost estimate to be around \$1020.

-Jayne Reimbursement Plan – Discussion of how to use donated village funds for landscaping in the future.

Capital Improvement Plan -

- A capital plan is not included in the budget and is a list of wants. No action is taken unless the Trustees want to request it as an article to be voted on at town meeting. It was decided to abolish this idea and work on our own list, as part of 5 year plan.
- Amy suggested that we get a plan in place for our Energy Efficiency and get it out to the public. It was suggested that this be included in the library annual letter for the town report.
- Amy also was hopeful that we qualify for a USDA Grant which could be used for air conditioning and other efficiency needs.

Budget Review- Amy was pleased with addition of staff proposed for next year. However she was still concerned with not adding 4 more hours to her work week. She presented a handout with comparisons of library patron use and circulation facts for the last 10 years.

-Ruth will be receiving her library certification in the near future.

-Emily, Jim, Fran and Melanie will attend the Select Board meeting on Thurs. Nov. 13th, 2014. Amy's handout and Jim's budget worksheet will be presented to the board.

-Fundraising Doll- A patron has donated a Madame Alexander doll and many, many handmade outfits to be used as a raffle for the library. Amy will discuss with the patron if she wants to have the raffle before Christmas or if would she like the new Friends of the Library Group to take on as a fundraiser.

-5:24pm- Motion by Ken, seconded by Sigh, to enter Executive Session to discuss changes in budget.

-5:40pm – Motion by Ken, seconded by Sigh, to leave Executive Session

-Motion by Jim, seconded by Fran, to amend proposed budget to include 4 more hours/wk for Director.
All in favor.

-Motion to adjourn at 5:45pm by Melanie, seconded by Ken. All in favor.

-Next meeting- Dec 8th 2014