

**Lanpher Memorial Library
Trustee Meeting
February 9, 2016**

Draft Minutes

In Attendance: Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Julie Rohleder, Library Director: Amy Olsen, Assistant Librarian: Ruth Hay, Secretary: Melanie Dickinson

Secretary's Report: A motion was made by Julie and seconded by Fran to accept the minutes for January 12, 2016 and January 26, 2016. All in favor.

Treasurer's Report: See attached. Warrants were approved by the Board.

Librarian's Report: See attached.

Amy informed us that the interlibrary loan system has just started with the Green Mtn. Courier Service. Pick up is once a week. Our library will be reimbursed for one-half of the cost.

Amy attended a press conference for the Early Literacy program STEM. In April she will be trained and will receive books and materials for later instructing parents, home school educators and day care providers.

She has been asked to be an educator representative on the committee for the Lamoille County Headstart.

Amy will be working with the elementary school with a grant to receive books for the school and the library.

Old Business:

- ***Accessible Parking Project*** – We are so pleased to have received the Building Committee Grant from the Dept. of Buildings and General Services. Steps to begin the project are in the planning stages.
- ***Review Calendar*** – The Poetry Slam will not be held this year. We will hold this every other year which means 2017 will be our next event. Bliss Fund discussion has been moved to June.
- ***Progress on Fund Raising*** - No more donations have been received at this time.

New Business:

- ***Town meeting preparation*** – Melanie's term expires this year but she has agreed to continue with another term on the Board. Election will be at town meeting.
- ***Bliss Fund*** - At this time we need more information about the terms of this fund. Fran will contact Ed French to discuss this further.

- ***Friends of the Library Report*** – Amy reported that the group is reviewing designs for a canvas bag to be a fundraising project.
- ***Staff Performance Reviews*** – Performance review forms were distributed to members which should be completed by the next Trustee meeting in March.
- ***Amy's Benefit Package*** – We discussed the Select Boards recent decision to not consider our proposal to cover Amy for additional employee benefits. The Select Board was not prepared to make an amendment to this policy without more deliberation. We will plan to meet with the Select Board at a later day to reconsider this proposal.
- ***Strategic Plan*** - The following list of probable projects was developed:
 1. Accessibility of Building
 2. Insulation
 3. A/C
 4. Interior Painting
 - A. Office Organization
 - B. Interior Signage
 - C. Redesign Upstairs Floor Plan
 - D. Chairs for upstairs and downstairs
(folding and storage)

At our next meeting Fran, Emily and Amy will report on estimates which they received for some of the above projects.

Motion was by Ken to adjourn the meeting. Seconded by Julie. All in favor. 5:38 PM

Next Meeting: March 8, 2016