

Lanpher Memorial Library

Trustee Meeting

January 12, 2016

(draft minutes)

In Attendance: Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Julie Rohleder, Library Director: Amy Olsen, Secretary: Melanie Dickinson, Friends Liaison: Madonna Parker

Secretary's Report: A motion was made by Julie and seconded by Ken to accept the December 8, 2015 minutes. The minutes were approved as written.

Treasurer's Report: See attached. Warrants were approved by the Board.

Jim suggested that we ask a Trustee from the Bliss Fund to meet and to discuss with us the terms and conditions of this account.

Librarian's Report: See attached.

Julie made the motion for Amy to purchase and or lease entry mats to not exceed \$500.

Seconded by Fran. All in favor.

Old Business:

- Accessible Parking Project – Amy was notified that the recipient of the Building Communities Educational Facilities Grant of the VT Dept. of Buildings and General Services will be announced within the next two weeks.
- Review Calendar – Melanie will email a draft of the 2016 calendar for Trustees to review and to be approved at the next meeting.
- Progress on fund raising – At this time we have received 79 donations with a sum of \$5,971.
- Next steps on strategic plan – Before the February meeting, all are to review goals list developed in June and to create a priority list of these goals. We will then discuss and produce a five-year strategic plan for the library.

New Business:

- Statement of Concern Policy – After reviewing the statement of concern policy, Julie made the motion that we update the statement of concern with the ALA form which is to be personalized for the Lanpher Memorial Library. Seconded by Jim. Motion was passed.
- Select Board proclamation – A proclamation that the Lanpher Memorial Library is a municipality will be voted on at town meeting.
- 100th year celebration plans – Amy continues to work on planning events for this year – Fun Run, Art Show, etc.
- Friends of the Library Report – Madonna reported that the non-profit status has been approved. For fundraising projects, a committee has been formed to design canvas bags for the 100th year celebration and plans are being made for a wine and cheese event.
- A motion was made by Julie to go into executive session to discuss the policy of employee bonuses. Seconded by Fran. Julie made the motion to end executive session. Seconded by Emily.

Motion made by Julie to adjourn the meeting. Seconded by Ken. Time: 5:05 PM

Next Meeting: February 9, 2016

