

Lanpher Memorial Library
Trustee Meeting

September 11, 2018

4:00 PM

In Attendance: Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Ken Geiersbach, Susan Hayes, Library Director: Amy Olsen, and Secretary: Melanie Dickinson.

Added Agenda Items: Proposal for Downstairs (*main floor*) Reorganization Project

Friends Report: The Friends will present another speaker program on October 6th. They continue to make plans for Great Scot on December 1st. Amy was asked by the Friends to create a wish list to be presented at their next meeting, Wednesday, September 12th. She has a very thoughtful list for them to consider for projects.

Secretary's Report: (see attached) Susan made the motion to accept the August 14, 2018 meeting minutes as written. Seconded by Ken. All in favor.

Treasurer's Report: (see attached) Warrants were signed by the Trustees.

Librarian's Report: Amy's very informative report included upcoming programs and events, a building maintenance issue with the hot water tank, a proposal from HPES to partner for courier services, and information about the Connect Hyde Park project.

Old Business:

- **Book Sale** – Sigh will get tables to be set up at 10:00 on Saturday. Amy has received names of volunteers willing to help set up for book sale. Frog and Toad will be visiting from 1:00 to 2:00. Children present will receive a free book. We will work out a schedule for Trustees to control bathroom traffic and to visit HPES Open House.
- **Capital Reserve Fund** – Susan will continue to try to set up a date for the committee to meet with Steven Martin for project inspection. More discussion of setting up a capital reserve fund will continue at our October meeting.
- **Fund Raising Letter** – Ken presented a letter to be mailed by October 1. He will also create an insert to be given out at the Book Sale.

New Business:

- **Budget Prep** – Jim presented a budget worksheet for considering changes for the 2019 - 2020 library budget. He will inquire what the raises for the town employees will be for next year. We will continue to review and discuss next year's budget at our October meeting to be presented to the select board in November.
- **Downstairs (*main floor*) Reorganization Project Proposal** – Amy presented a proposal with costs to be reviewed by the Trustees. We will consider this request at our October meeting.

Adjourn: Fran made the motion to adjourn the meeting at 5:50 PM. Susan seconded the motion. All in favor.

Next Meeting: October 9, 2018

