

## Lanpher Memorial Library Trustee Meeting

September 8, 2020

5:00 PM

**Board Members in Attendance:** Chair: Fran Aronovici,, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Kim Puleio, Library Director: Amy Olsen, Secretary: Melanie Dickinson

**Others in Attendance:** Friends Liaison: Diane Szlachetza

**Added Agenda Items:**

- Trustees and Friends Conference

**Welcome Kim:** We are pleased Kim has agreed to accept the appointment as a Trustee.

**Friends Report:** Bids can be made for the “Art Fun for the Whole Family” fall auction basket. Tuesday Talks will continue to be held remotely.

**Secretary’s Report:** Fran made the motion and seconded by Ken to accept the meeting minutes of August 11, 2020. All in favor.

**Treasurer’s Report:** Jim continues to keep in contact with the town clerk’s office to find out when bills are being paid.

**Librarian’s Report:** The VT Dept. of Buildings and General Services Grant has been mailed in. We anxiously await the announcement of those awarded the grants. The Appointment Only Phase Guidelines were presented by Amy. This will begin on September 14. Curbside service will also be available. Amy continues to collaborate with other groups to plan programs which benefit all ages of the Hyde Park community.

**Old Business:**

- Salary Committee – The committee will meet to discuss guidelines from Ron concerning next year’s budget. Amy discussed some ideas of ways to use the Vermont Humanities Grant to benefit the staff. Jim will discuss with Ron Rodjenski how this can be done effectively.
- Approve annual letter – Ken presented a draft of the 2020 – 2021 annual appeal letter. After discussion and some minor changes, the letter is ready to be printed for mailing.
- Mailing of annual letter – Emily moved and seconded by Sigh to send only mailers this year. All in favor. Letters should be ready in a few weeks for mailing.

**New Business:**

- Capital Reserve Fund review – After all members have had a chance to study the plan, we will discuss further at our October meeting,
- Annual Library Insurance update – Amy will check with Ron if anything needs to be done at this time.
- Budget Prep. – The salary committee will work on the 2021 – 2022 budget to be presented to Amy for her input. At our October meeting, the committee will present their recommendations for review and discussion by the Board.
- Trustee and Friends Conference – This year’s conference will be held remotely September 21 – 25. Amy will send the Board registration information.

**Agenda Items for Next Meeting:**

- Budget Prep.
- Capital Reserve Fund Review

**Adjournment:** Fran made the motion to adjourn the meeting. Seconded by Sigh. All in favor. Meeting was adjourned at 6:27 PM.

**Next Meeting: October 13, 2020**

