

Lanpher Memorial Library Trustee Meeting

September 10, 2019

4:00 PM

Board Members In Attendance: Chair: Ken Geiersbach, Co-Chair: Sigh Searles, Treasurer: Jim Noyes, Emily Dearborn, Library Director: Amy Olsen, Secretary: Melanie Dickinson

Others in Attendance: Friends Liaison: Jack Wool

At the beginning of the meeting Sigh read a very motivating poem by Sharon Olds, "I Can Not Say I Did Not".

Reports:

- **Friends Report:** Jack reported that the rack and chairs for the "Pull up a Char" fundraiser have been delivered. He also shared information about some of the workshops he attended at the Rural and Small Library Conference. Jack would like to acquire a microphone for the First Tuesday Talks.
- **Secretary's Report:** Emily made the motion to accept as written the August 13, 2019 meeting minutes. Seconded by Jim. All in favor.
- **Treasurer's Report:** Warrants were signed by the Trustees. The Board discussed the two checkbook options proposed by Ron. At our October meeting Ron will attend and explain further these options and how they will work for the library accounting.
- **Librarian's Report:** Amy's report highlighted the workshops she attended at the Rural and Small Libraries Conference. She was very inspired and motivated by the information presented. The carpet floors have been shampooed. Many programs and events are scheduled for the month of September.

Old Business:

- **Book Sale:** Melanie reported that she has worked with Fran and the books are all boxed and ready for the sale. Sigh will get the tables. Amy will put memo in FPF.
- **Salary Committee** – Jim is waiting for more information from Ron so the committee can meet and work on figures for salary for next fiscal year.
- **Basement Committee** – Amy and Melanie met with Stephen Martin to consider adding the small storage room to the basement project. He will present us with another estimate which will include both spaces.

New Business:

- **Budget Prep** – Jim asked the Board to review the budget worksheets which he has prepared for the 2020 – 2021 fiscal year. We will discuss at our next meeting with hopefully more information from Ron and the Select Board.
- **Annual Appeal Committee:** Ken has written three letters – 1. Previous donors, 2. Mailer and 3.FPF. Melanie shared information about the EDDM program which will be used to prepare the mailers. Jim kindly volunteered to work on the address labels for the previous year's donors. The committee will now need to meet to set up the mailer. Emily made the motion to accept the annual appeal letters and to approve funding for the mailing fees and materials needed for the annual appeal. Seconded by Sigh. All in favor.
- **Library Passport Report:** Melanie had visited 41 libraries for the Passport for Libraries. She had taken pictures of each library which often included interesting furniture, rooms, or art. Melanie enjoyed this journey and would recommend for others to take the

adventure next year. She has a much more appreciation of the Lanpher Memorial Library, its enthusiastic and friendly librarian and its community involvement.

Agenda Items for next meeting:

- Budget Prep
- Discussion with Ron

Adjourn: Emily made the motion to adjourn the meeting which was seconded by Jim. All in favor. Meeting was adjourned at 5:45 PM.

Next Meeting: October 8, 2019