

Lanpher Memorial Library Trustee Meeting

October 11,2022

5:00 PM

Board Members in Attendance: Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Treasurer: Jim Noyes, Jo-Anne Ring, Sigh Searles, Library Director: Amy Olsen, Secretary: Melanie Dickinson

Friends Report: The Friends October report shared a summary of their very successful Peony Garden Tour. They are planning next year a Summer Garden Tour! A holiday raffle basket will be raffled in December. During National Friends of Libraries Week, there will be a display in the library.

Secretary's Report: Jim made the motion to accept the September 13,2022 meeting minutes. Ann seconded the motion. All in favor.

Treasurer's Report: Jim presented the monthly financial reports. He continues to work with Jenn to correct our financial library records. Jim reported that the book sale and donations from the free book week brought in \$700.

Librarian's Report: Amy reported that the wind phone will be delivered soon. She is now writing a quarterly newsletter. Amy continues to work on planning adult programs. She shared that the book orders from Brodart have been slow in arriving, so we did not receive new books for over two months.

Old Business:

- *Library Celebration* - On Saturday, October 29th at 1:00 a library celebration for the wind phone, the awning, the community room, and presentations of the annual spirit of community award and legacy awards (2020, 2021, 2022). Punch and cookies will be served. Cookies – Kim, Melanie, and Carol Olsen.
- *Basement Inventory* - The following items were considered:
 1. Table lamps, flagpole, mirror – Sigh will take to Resource.
 2. LML float signs – recycle
 3. War Veteran signs and box of old Hyde Park materials – Melanie will show Monica Heath from historical society.

New Business:

- *Budget Prep* – Jim presented a proposed budget for the 2023-2024 fiscal year. After discussion with some revisions, the Board decided to review again at our November meeting. At the November 9th selectboard meeting we will present the LML's proposed budget. We will again review the salary section of the budget in January after the town salaries are finalized.
- *Capital Reserve Review* – This fiscal year, 2022- 2023, the capital review plan is to repair the chimney and interior plaster work. Amy will contact Steven Martin for estimates and scheduling for these projects.

Adjournment: Ann made the motion to adjourn the meeting at 6:24 PM.
Seconded by Jo-Anne. All in favor.

Agenda Items for Next Meeting:

- *Budget Planning for Select Board Meeting*
- *Holiday Get Together*
- *Staff Bonuses*
- *Basement Inventory Projects*
- *Policy Review*

Next Meeting: November 8, 2022