

Lanpher Memorial Library Trustee Meeting

November 14, 2023

5:00 PM

Board Members in Attendance: Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Treasurer: Jim Noyes, Jo-Anne Ring, Sigh Searles, Elliott Bueleter, Secretary: Melanie Dickinson, Library Director: Amy Olsen

Friends Report: The Friends of the Library will have a Holiday Sale to benefit the Library on Saturday, December 2nd from 10 a.m. – 2 p.m.

Secretary's Report: The motion was made by Ann and seconded by Jo-Anne to accept the October 10th, 2023 meeting minutes. All in favor.

Treasurer's Report: Jim presented the following: recent expenses report, budget status report, and a detailed transaction report. He was concerned that we had not received any new information about the Bliss Fund. Amy will contact Adam Lory, one of the Trustees of the Bliss Fund, for any updates. Thank you, Jim!

Librarian's Report: Amy reported that a well-attended Awards Celebration was held on Saturday, November 11th. This year's recipients were: Marrion Hood Legacy Award – Fran Aronovici and Spirit of the Community Award – Diane Szlachetka. This year's theme was "Thankful." Amy has a list of projects for the "handyman", which was hired by the Town. GMTCC will present the Library with a proposal advising us on what the best computer purchase would be based on our needs. Currently, the public library computers are having issues. Amy has requested time off for herself, Ruth, and Christi to attend the Rural and Small Libraries Conference in Springfield, MA next September 12th – 14th. This would include registration and hotel fees. We will discuss before June 2024 registration.

Old Business:

- **Annual Appeal Update:** Melanie reported that at this time we have received donations from 57 donors of which 14 are new from last year. We continue to receive donations each week.
- **Review Budget** – The Trustees will attend the Select Board meeting after our meeting today to present the 2024-2025 Lanpher Memorial Library proposed budget. In January we will make changes to library staff wages when COLA updates are received.

New Business:

- ***Holiday Get Together Planning:*** Kim will host the staff get together at her home on December 10th at 4:00 PM.
- ***Staff Bonuses:*** Jim made the motion to enter an executive session to discuss staff bonuses. Jo-Anne seconded the motion. All in favor. Sigh made the motion to leave the executive session. Ann seconded the motion. All in favor. Elliott made the motion to give the following bonuses in the following amounts: Amy - \$500, Ruth, Christi, and Al - \$200. Jo-Anne seconded the motion. All in favor.

Adjournment: Jo-Anne made the motion and seconded by Ann to adjourn at 5:45 PM. All in favor.

Agenda Items for Next Meeting:

- ***Review Which Trustees(s) Term(s) to End in March 2024***
- ***Discussion and Planning for: Flag, Fran's Garden, Staff Workspace Unit, Sign***

Next Meeting: December 12, 2023