

Lanpher Memorial Library Trustee Meeting

November 13, 2018

4:00 PM

In Attendance: Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Susan Hayes, Library Director: Amy Olsen, and Secretary: Melanie Dickinson

Added Agenda Items:

- Holiday Get Together
- Community House
- Susan's Sabbatical

Friends Report: Amy reported that the Friends have found volunteers to make the Little Library Boxes. At this time, they are busy planning their fundraiser event on December 1.

Secretary's Report: Jim made the motion to accept the October 9, 2018 minutes as written. Seconded by Fran. All in favor.

Treasurer's Report: Warrants were signed by the Trustees.

Librarian's Report: (See attached) Amy presented a very informative report.

Old Business:

- **Capital Reserve Fund Status** – Susan reported that Stephen Martin's estimates for building repairs and future maintenance are almost complete. The Trustees will warn a special meeting to meet with Ron Rodjenski and Susan Bartlett to discuss and clarify details of an article for a capital reserve fund for the library to be presented at town meeting. Amy and Susan will set up date and time.
- **Fund Raising Status** – At this time we have received \$2,621.22.
- **Pay Pal** – Susan will write another reminder of the library fund raising for Front Porch Forum encouraging the use of Pay Pal.
- **Bookshelves / Reorganizational Project** – Amy met with Mike Lacosse to discuss shelving and other proposed furniture. He has presented another proposal for the Trustees to consider. At this time, he is building bookshelves for the children's room.
- **East Wall** – Emily has used sealer to fill the cracks in the brick where the plaque triangles were once hanging.

New Business:

- **Basement Meeting Space / Annual Report to Town** – Amy's library report for the town report will emphasize the request by the community for the use of the meeting space. This year, so far, the library has been used 194 times by 44 different groups. We will continue to study the feasibility of finishing the basement for more meeting space.
- **Selectboard Meeting** – Sigh and Susan attended the selectboard meeting on Monday, November 11th to present the 2019 - 2020 library budget.
- **Holiday Get Together** – The Geiersbachs have graciously invited the Trustees for a holiday pot luck. This will be held on Wednesday, December 12th at 6:00 PM.
- **Community House** – During the winter months, visitors to the community house may use the library during the day. Amy has reviewed the library's patron responsibilities and conduct policy. She is working on putting together a cohesive procedure for the staff to follow for all patron behaviors.
- **Susan's Sabbatical** - Susan will be away with her family from June 2019 to June 2020. It was decided that she would be able to attend meetings by phone or Skype. We will follow the open meeting laws (meeting by electronic means) so she can participate in our meetings.

Adjourn: Emily made the motion to adjourn the meeting at 5:25 PM. Susan seconded the motion. All in favor.

Next Meeting: December 11, 2018

