

## Lanpher Memorial Library Trustee Meeting

November 15, 2019

1:00 PM

**Board Members in Attendance:** Chair: Ken Geiersbach, Co-chair: Sigh Searles, Treasurer: Jim Noyes, Fran Aronovici, Susan Hayes, Library Director: Amy Olsen, Secretary: Melanie Dickinson

### **Added Agenda Items:**

- Trustees sponsor Friends annual snowshoe event.
- Holiday Bonuses

**Friends Report:** Jim made the motion that the Trustees sponsor the Friends snowshoe event to be held on February 9, 2020 at the Green River Reservoir State Park. Fran seconded the motion. All in favor. Amy will notify Ron so he can get the liability form to the Friends.

**Secretary's Report:** Susan made the motion to accept the October 8, 2019 secretary's report. Fran seconded the motion. All in favor.

**Treasurer's Report:** Warrants were signed by the Trustees.

**Librarian's Report:** Amy's report included information from conferences which she had attended recently.

### **Old Business:**

- Roof repair – The slate roof repair was completed.
- Salary Committee – The Trustees reviewed recommendations from the committee for salaries for the 2020- 2021 budget.
- Annual Appeal Committee – At this time we have received \$4,025 in donations.

### **New Business:**

- Budget Preparation – The Board reviewed the proposed 2020 – 2021 budget. Susan made the motion to accept the 2020 – 2021 Lanpher Memorial Library budget as proposed. Fran seconded the motion. All in favor. Jim and Sigh will attend the selectboard meeting on Monday, November 18<sup>th</sup> to present the library budget.
- Pay Pal – Jim made the motion to keep Pay Pal and to direct Kim Moulton to transfer any donations out as soon as they are received and to be deposited into the Lanpher Memorial Library checking account. Seconded by Sigh. All in favor.
- Library Checkbook Options - This was tabled indefinitely.
- Bequest Disposition re Fidelity report – Sigh made the motion to direct Kim Moulton to pull the bequest from the Connor's estate account and deposit into the Lanpher Memorial Library checking account. Fran seconded the motion. All in favor.
- Holiday Trustee Party – Trustee Get Together will be on Wednesday, December 18<sup>th</sup> at the Geiersbach home. Sign up will be at the December meeting.
- Executive Session for Employee Bonus Discussion – Susan made the motion to enter executive session to discuss employee bonuses. Seconded by Fran. Jim made the motion and seconded by Susan to leave executive session. Susan made the motion to give bonuses in the following amounts: Amy - \$500, Ruth and Chistie - \$200 and Al - \$50. Seconded by Jim. All in favor.

**Adjourn:** Jim made the motion to adjourn and seconded by Susan. Meeting was adjourned at 2:45 PM

**Next Meeting: December 10, 2019**

