

Lanpher Memorial Library Trustee Meeting

November 10, 2015

Draft Minutes

In Attendance: Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Ruth Hay, Secretary: Melanie Dickinson, Friends Liaison: Madonna Parker

Secretary's Report: Motion by Emily, seconded by Ken to accept the minutes of the October 13, 2015 meeting. All in favor.

Treasurer's Report: See Attached. Warrants approved by Board.

Librarian's Report: See attached.

At a later date we will discuss if we need to repair the basement bathroom. Ruth shared with us changes in the interlibrary loan service. The State will begin, early next year, the use of a courier to transport books from one library to another. There will be less mailings because of this service.

Old Business:

- Accessible Parking Project - Proposal has been submitted by Amy. We will find out if we receive the funding by the end of December.
- Elevator/sprinkler system/plumbing update – All maintenance work has been completed.
- Annual Policy Review – Emily and Ruth distributed policy changes to consider, specifically, meeting room use and prohibiting guns and weapons in the library. We will discuss and make any changes to our policies at our December meeting.

New Business:

- National Guard photo – Since our last meeting, Mr. Madden has donated his picture to another facility.
- Friends of the Library Report: Madonna reported that the group continues to work on the 5013C forms. They recently had a basket raffle.
- Recent Conferences/Workshops – Melanie attended the VT Transparency Tour presented by Secretary of State Jim Condos. She brought us up-to-date on some of information presented at the meeting. Fran and Melanie attended the VT Library Trustees and Friends Annual Conference with Kim Puleio and Amy. It was a very informative meeting. Emily made the motion to pay whatever amount incurred for mileage to Kim Puleio. Fran seconded the motion. All in favor.

- Holiday gathering – Ken and Kathy have graciously invited the Trustees for a potluck dinner at their home on Thursday, December 10 from 6:00 PM on. A sign-up will be available at our December meeting.
- Employee compensation / budget: Sign made the motion to go into executive session to discuss employee compensation. Seconded by Ken.
- Motion made by Emily and seconded by Fran to leave executive session.
- Fran made the motion to accept the total budget of 2016 – 2017. Motion seconded by Ken. All in favor.
- Prep for Select Board meeting: Sigh will present our budget at the Select Board meeting on Thursday, November 12.

Adjourn: Motion by Emily to adjourn.

Seconded by Ken.

Time: 5:28 PM

Next Meeting: Tuesday, December 8, 2015