

Lanpher Memorial Library Trustee Meeting

March 9, 2021

This meeting was held remotely by ZOOM.

5:00 PM – 6:50 PM

Board Members in Attendance: *Chair: Fran Aronovici,, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Kim Puleio, Library Director: Amy Olsen, Secretary: Melanie Dickinso*

Others in Attendance: *Friends Liaison: Diane Szlachetka*

Election of LML Board Officers: Jim made the motion to elect Fran for the office of chair. Seconded by Emily. All in favor. Ken made the motion to elect Melanie for the office of secretary. Seconded by Fran. All in favor. Kim made the motion to elect Jim for the office of treasurer. Seconded by Fran. All in favor. Fran appointed Jim to facilitate today's Trustee meeting.

Friends Report: On March 26 a program, Where are all the Great Women Artists, will be presented by Zoom. The first Tuesday Talk will be held April 6 – Salvation Farms.

Secretary's Report: Sigh made the motion to accept the February 9, 2021 meeting minutes. Seconded by Emily. All in favor.

Treasurer's Report: Reports and warrants were reviewed and discussed. Any CD monies transferred to checking account will appear in next month's records.

Librarian's Report: Amy presented her suggestions for reopening. Plans to reopen in June are being considered. More information will be presented at our April meeting. Amy also shared with the Board proposals for the future of the library. The Board will examine and take into consideration these suggestions during future meetings.

Old Business:

- *Community Room Update* - The sprinkler system has been completed. Steven Martin predicts community room project to be completed by May.
- *Annual Library Awards Nominations* – Amy will present at the April meeting a list of names to be awarded in May.

New Business:

- *Capital Reserve Fund Goals* – The Board reviewed and discussed which projects, using the capital reserve funds, could be completed this year. After much deliberation, Sigh made the motion to use monies from the reserve fund to finish the community room flooring (\$7,270). Emily seconded the motion. All in favor. A committee consisting of Kim, Sigh and Jim will meet to reassess and reorganize the projects for the capital reserve fund. They will report back to the Board at the April meeting.

- *Library Director Evaluation Process* – The Board will reassess the evaluation process at the April meeting.
- *Executive Session* – Library Director Evaluation – Emily made the motion to enter into executive session for the evaluation of the library director. Fran second the motion. All in favor.
Kim made the motion and seconded by Kim to leave executive session. All in favor. The Assessment Committee will summarize in writing the sentiments of the Board. The summary will be shared with all members of the Board and Amy. The written summary will be added to the secretary's assessment file.

Adjournment: Emily made the motion and seconded by Fran to adjourn the meeting. All in favor. The meeting was adjourned at 6:50 PM.

Agenda Items for Next Meeting:

- Spring Grounds Planning
- Annual Review of MOU
- Strategic Plan Planning
- Job Descriptions
- Annual Award Nominations
- Capital Reserve Fund Committee Update
- Library Director Evaluation Process Review
- Schedule of Chair Facilitators
- Committee Review

Next Meeting: April 13, 2021