

Lanpher Memorial Library  
Trustee Meeting

August 14, 2018

4:00 PM

***In Attendance:*** *Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Susan Hayes, Library Director: Amy Olsen, and Secretary: Melanie Dickinson*

***Added Agenda Items:*** Fund Raising Committee Report

***Friends Report:*** Amy reported election of officers was held at the last meeting. Chair: Diane Szlachetka and Vice-Chair: Helen McIver will now lead the group. Great Scott/ A Scottish Night, the Friends fundraising event, will be held on December 1<sup>st</sup>.

***Secretary's Report:*** (See attached) Emily made the motion to accept the July 17, 2018 meeting minutes. Seconded by Ken. All in favor.

***Treasurer's Report:*** (See attached)

***Librarian's Report:*** (See attached) Amy's report included upcoming events at the library.

***Old Business:***

- **Investments and Payouts** – No action. This was resolved at the July meeting.
- **Capital Reserve Fund** – Susan shared her very detailed notes of the Capital Reserve Fund Committee meeting with Ron Rodjenski to discuss developing a library capital reserve fund. A lengthy discussion followed with how the capital reserve fund would benefit the library. Melanie made the motion to contract Steven Martin to estimate the cost of long term projected repairs or replacements re: funding a capital reserve fund. Seconded by Susan. All in favor. The committee will set up a meeting with Steven for a walk through the library to investigate possible projects.

***New Business:***

- **Book Sale** - Sigh will get tables for the sale. We will begin set up at 10:00 AM on September 15<sup>th</sup> for Hyde Park Home Day. Melanie and Fran will have books ready to display.
- **Fund Raising Letter** – Ken shared his proposed draft of the fund-raising letter. All will read the draft and be ready to vote to accept it at the September meeting. Any suggestions or changes to the letter should be emailed to Ken. The Hyde Park Electric Department will not be able to place inserts this year in the September billing. We discussed other ways to get our appeal out to the community.

***Adjourn:*** Susan made the motion to adjourn the meeting at 5:30 PM. Ken seconded the motion. All in favor.

***Next Meeting: September 11, 2018***

