

Lanpher Memorial Library Trustee Meeting

April 14, 2026

5:04 PM

Board Members in Attendance: Trustees - Kim Austin Puleio, chair; Ann Spearing, vice chair; Jo-Anne Ring, secretary; Dan Regan, Hannah Weisner; Amy Olsen, Library Director; Terry Cowell, guest.

Friends Report: Amy reported that the Friends are in a period of active transition. More to come.

Secretary's Report: The motion was made by Ann and seconded by Hannah to accept the March 10, 2026 meeting minutes as written. All in favor.

Treasurer's Report: All reports were available for review by Board members before the meeting. No questions.

Librarian's Report: Amy followed up her excellent report with further discussion of the MERP grant work and the HUD Facilities Preservation Grant (see below).

Old Business:

- **Strategic Plan** – The upcoming retreat will occur Saturday, May 9, 9 am to 1 pm at the Lanpher Library. A needs assessment survey is available online, via Front Porch Forum, and in hard copy at the Library.
- **Building Maintenance** – The board reviewed the proposal from Paradee Construction for the sidewalk beside the LML. Amy will consult with Alex Goddard (TOHP) on regulations governing our maintenance projects and on next steps. Also, Amy will ask Bob Tina, project manager for the MERP grant work, to attend the May meeting and answer trustee questions.

New Business:

- **Trustee Training** – Dan reported on a spring training by the VT Department of Libraries: (1) The LML board is performing all the primary responsibilities of a library board that are listed on a DOL checklist. (2) In Vermont law, a library is an “essential resource.” (3) A caution was sounded concerning trustee use of email communications except for scheduling and agenda development.
- **Committee Review** – The board reviewed the scope of each of the current committees in preparation for the May meeting at which committee assignments will be made.
- **Executive Session** – 6:30 pm Jo-Anne moved to go into executive session to discuss a personnel topic and LD self evaluation and summary update. Second by Dan. All in favor. 6:48 pm Kim moved to come out of executive session, second by Ann. All in favor.

Agenda Items for the Next Meeting

- ***Committee Review*** – Committee assignments to be updated.
- ***Building Committee Report*** – Board action on sidewalk project; Q&A with Bob Tina about the MERP grant.
- ***Review of Annual Appeal***
- ***Award Nominations***

Adjournment: The motion to adjourn the meeting was made by Kim and seconded by Dan. All in favor. The meeting was adjourned at 6:52 pm.

Next Meeting: May 12, 2026