

Lanpher Memorial Library
Trustee Meeting

September 12, 2017

4:00 PM

In Attendance: Chair: Sigh Searles, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Library Director: Amy Olsen, and Secretary: Melanie Dickinson

Added Agenda Items:

- *NELA Conference*
- *Love Seats*

Friends Report: No report at this time.

Secretary's Report: Emily made the motion to accept the minutes of the August 8, 2017 meeting. Seconded by Ken. All in favor.

Treasurer's Report: (See attached) Warrants were signed by the Trustees.

Librarian's Report: Many programs are scheduled for September and October. Amy will also be attending several library conferences and trainings.

Video – “Working with Friends” – We will schedule for another time due to technical problems.

Old Business/ Reports

- **Fund Raising Letter Committee Report** - During the week of September 18th – 22nd, letters and inserts will be made ready for mailing.
- **Book Sale** – We will set up on Saturday, September 16th at 10:00 AM. Sigh will get the tables from St. Teresa's Parish Hall.
- **Budget Preparation** – Jim presented a budget worksheet for the Trustees to review and discuss. We then began working on the 2018 – 2019 library budget. More planning will continue at the next meeting.
- **Painting** – We have an estimate from Tim Martin - \$4,400 for new part of library, \$1,400 for older part of library. He is available in February. Kevin Moody still has not submitted a quote.
- **Salary Committee Meeting** – The committee researched salary offerings of other towns of similar size. They also compared the salary increase of the Hyde Park town employees to Amy's salary increase. The committee's recommendations for salary offerings are reflected in next year's 2018 – 2019 library budget.

New Business:

- **Parade Float** - Emily is in the process of designing a float with the theme “Celebrating Children's Literature.” She will include her “minions” and STEM materials.
- **Edward Jones recommendation** – A special meeting will be held next week to consider and discuss all options prepared by Rick Jacobs.
- **Sisler Estimate for Foam Installation** – Emily presented an estimate from Sisler. We will consider completion of this project at a later date.
- **Love Seats** – Amy and Fran have chosen from PH Edwards two love seats to be placed in front of the fire place. One will be paid for from the Edward Lanpher donation. Emily made the motion to go ahead and purchase the two love seats for \$2,158. Seconded by Melanie. All in favor.
- **NELA Conference** – The library staff will be attending the NELA conference on Monday, October 23rd. The library will be closed.

Adjourn: Emily made the motion to adjourn the meeting. Seconded by Ken. Meeting was adjourned at 5:42 PM.

Next Meeting: October 10, 2017

