

Lanpher Memorial Library  
Trustee Meeting

December 13, 2016

4:00 PM

**In Attendance:** Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Julie Rohleder, Library Director: Amy Olsen, and Secretary: Melanie Dickinson

**Added Agenda Item:** Capital Reserve Fund

**Friends Report:** Amy reported that all the tote bags have been sold by the Friends.

**Secretary's Report:** The motion was made by Emily to accept the minutes of November 8, 2016 as written. This was seconded by Ken. All in favor.

**Treasurer's Report:** (See attached) Warrants were signed by the Trustees.

**Librarian's Report:** (See attached)

**Old Business/Reports:**

- **Office Remodel** – We continue to wait for the availability of the contractor.
- **Fund raising update** – Julie reported we have received \$5595 with 61 donors.
- **Report on Stowe Conference** – Jim and Fran attended the Vermont Library Trustees and Friends Annual Conference. At one of the workshops Jim attended, there was discussion of what changes our libraries should be working towards for the future. He was pleased that Amy has our library on track with these plans. Jim and Fran both attended a workshop which presented a series of videos directed toward trustees and what their responsibilities are and how they can become better. These short videos are available for trustees to view from the VT Library Department. Jim suggested our group watch one a month. Amy will look into this possibility for next month's meeting. Fran attended a workshop with many fundraising ideas for the Friends. She will share with them this information from the workshop.

**New Business:**

- **Energy initiatives for old building** - Emily presented the estimate of \$4519.15 from Sisler Builders to complete insulation. Emily made the motion to approve the funds for Sisler Builders to do the insulation work. Julie seconded the motion. All in favor. Amy will contact Sisler Builders to set up a date to complete this project.
- **Capital Reserve Fund** – After much discussion, Julie made the following motion – The Library Board of Trustees have discussed the proposed Article IV and we do not believe the library reserve fund is needed. Furthermore, it blurs control of funds which clearly fall under the control of the Library Trustees. Therefore, we ask that Article IV be eliminated. The motion was seconded by Fran. All in favor. A copy of this motion will be sent to Ron.
- **Executive Session to discuss bonuses** – A motion was made by Julie to move into executive session to discuss bonuses. Seconded by Jim. All in favor.  
Julie made the motion and Ken seconded the motion to leave executive session. All in favor.  
Jim made the motion to give the following amounts for bonuses: Amy - \$140, Christie and Ruth - \$70 each and Al - \$50. The motion was seconded by Julie. All in favor.

**Adjourn:** Emily made the motion to adjourn the meeting. Seconded by Julie. All in favor. Meeting was adjourned at 5:10 PM.

**Next Meeting: January 10, 2017**