

## Lanpher Memorial Library Trustee Meeting

May 9, 2023

5:00 PM

**Board Members in Attendance:** Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Jo-Anne Ring, Elliott Bueleter, Secretary: Melanie Dickinson, Library Director: Amy Olsen

### **Added Agenda Items:**

- *Date Change for June meeting*
- *Bliss Fund*
- *Committees*
- *Approval for Treasurer to Pay Two Bills from Reserve Fund*

### **Friends Report:**

Next meeting - June 14.

**Secretary's Report:** Ann made the motion to accept the April 11, 2023, meeting minutes. Seconded by Jo-Anne. All in favor.

**Treasurer's Report:** Jim's report presented a color-coded format for the checking account funds which will close once the "transition" to the NEMRC occurs. At our June meeting Jim will discuss the NEMRC (recordkeeping system) and how it will change how our funds are reported.

**Librarian's Report:** Amy has begun the process of applying for a grant to the VT Dept. of Libraries for Preservation. An intent to apply with a needs assessment has been submitted with a quote for the preservation to replace the ceiling and to repair the walls in the older area of the Library. In the fall, Amy will be able to formally apply for the grant.

Amy continues to work with N.A. Manosh to receive a quote for the project to replace the clay pipes from the Library to the main. Hopefully, the Library will be able to receive ARPA funds from the Selectboard.

The Community Room will be used every Wednesday from 10 am – 1 pm by the Mobile Rural Resource Navigator from the United Way of Lamoille County. Jessica will assist in helping those in need of resources and information impacting one's quality of life. Then, from 2 pm – 4 pm, Sophia from the Lamoille Health

Partners will help with navigating the healthcare system, connecting with resources, and establishing care at their offices.

The library welcomes groups using the library meeting rooms.

### **Old Business:**

- **Policy Changes/Updates:** Jim had made final changes approved at the April 11, 2023, to the Policy Statement Manual. It is now complete. We appreciate Jim's time and effort to edit and to organize this important document.

### **New Business:**

- **Annual Library Award Nominations** - Amy suggested that we allow members of the library community to make nominations for library awards. She will create a form to be submitted for nominations.
- **Annual Appeal Review** - Melanie reviewed the 2022- 2023 annual appeal statistics. Ken will continue to write our appeal. The committee with Ken will meet next month to plan for the 2023 – 2024 appeal.
- **Wind Phone Dedication** – Amy presented the plans for the dedication on Saturday, May 20<sup>th</sup> from 10 am to 11 am. There will be speakers, music, activities, and refreshments.
- **Date Change for June meeting** – Jim has recommended that we meet before the Selectboard meeting to discuss the transition to the NEMRC. Jo-Anne made the motion to move our June 13<sup>th</sup> meeting to June 6<sup>th</sup>, 2023. Ann seconded the motion. All in favor.
- **Bliss Fund** – Amy contacted Adam Lory, one of the trustees of the Bliss Fund, to inquire what is the present status of the Bliss Fund. He reported that the Bliss Fund Trustees are moving the money to a local provider, Christopher Reed, a mentor of Rich Jacobs. It will take 6 – 8 months to transfer and to set up. The Bliss Fund Trustees will then determine if the funds will be given out quarterly, once a year or twice a year. Adam is willing to work with the Library Trustees as this process evolves.
- **Committees** – Kim has offered to be the Grounds Committee liaison.
- **Approval for Treasurer to Pay Two Bills from the Reserve Fund** – Jo-Anne made the motion to pay from the Reserve Fund the County Oil bill for \$435.19 (inspection of boiler and furnace) and the N.A. Manosh bill for \$270 (septic maintenance). Ann seconded the motion. All in favor.

***Adjournment:*** Jo-Anne made the motion to adjourn the meeting. Seconded by Elliott. All in favor. Meeting adjourned at 6:24 PM.

***Agenda Items for Next Meeting:***

- *Transition to NEMRC (town's recordkeeping system)*
- *Donation Brainstorming*

***Next Meeting: June 6, 2023***