

Lanpher Memorial Library  
Trustee Meeting

May 8, 2018

4:00 PM

***In Attendance:*** Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Library Director: Amy Olsen, and Secretary: Melanie Dickinson

***Friends Report:*** The Friends next speaker series will be held Thursday, May 10 with Harold Cross presenting "Daffodils in Northern Gardens." Amy is developing a wish list for the Friends. She would like to have a new flag pole that she will be able to lower for half-staff.

***Secretary's Report:*** Emily made the motion to accept the April 10, 2018 minutes as written. Seconded by Fran. All in favor.

***Treasurer's Report:*** (See attached) Warrants were signed by the Trustees.

***Librarian's Report:*** (See attached) Amy shared in her report many upcoming events for the month of May. Several groups are also using the Library for meetings or events. Congratulations to Amy for becoming the Vice President of the Vermont Library Association. Plans are being made for the summer reading program, Libraries Rock.

***Old Business -***

- Spring grounds planning / building maintenance plans – Fran, Amy and Emily will shop for a picnic table and some chairs for the Library lawn. Emily made the motion to spend up to \$800 to buy lawn furniture. Seconded by Fran. All in favor. Donations made in the memory of Fran's son, Chris Maxim, will be used to purchase the Library lawn furniture. Helen McIver will donate in the fall 200 daffodils to be planted in the Library gardens.
- Update on status of painting – Mike Mallon, who was awarded the painting contract, has changed business names from Ridgeline Services to Ridgeline Painting. Therefore, all new paperwork is required. At this time, Amy is waiting for updated paperwork from Mike Mallon to be submitted to her. If all forms are approved, the following schedule has been planned for painting:
  - Wednesday, May 16 – 11:00 Pack Up Day
  - Thursday, Friday, Saturday, May 17, 18, and 19 – Painting
  - Monday, May 21 – Finish Painting and Putting Library Back Together
- Improvements and Renovations of Basement Space – The committee met with Steven Martin. He will prepare an estimate for the basement renovation. He will also contact the fire marshal for inspection.

***New Business:***

- Volunteer Appreciation Planning - During the week of June 18-22, we will honor our volunteers – Tammy, Sandy, Robin and Kathy. Plans will be finalized at our June meeting.
- Investments / Payments – Jim compared the discretionary income for the last six months to last years (2016-2017). We discussed if we want the interest on our investments to be received monthly or quarterly. We will consider this change at our June meeting.
- Capital Reserve Fund – After much deliberation, Emily made the motion to table the discussion of the capital reserve fund. Ken seconded the motion. All in favor.

***Adjourn:*** Ken made the motion to adjourn the meeting. Seconded by Fran. Meeting was adjourned at 5:40 PM.

***Next Meeting: June 12, 2018***

