

Lanpher Memorial Library
Trustee Meeting

May 14, 2019

4:00 PM

Board Members in Attendance: Chair: Ken Geiersbach, Co-Chair: Sigh Searles, Treasurer: Jim Noyes, Emily Dearborn, Fran Aronovici, Susan Hayes, Library Director: Amy Olsen, Secretary: Melanie Dickinson

Others in Attendance: Friends Liaison: Diane Szlachetka

Added Agenda Items:

- Volunteer Appreciation Planning
- Strategic Plan
- Fun Day

Friends Report:(see attached) We appreciate being able to read the Friends report before the Trustee meeting. The Little Free Library is now open on the Rail Trail.

Secretary's Report: (see attached) Emily made the motion to accept as written the minutes of April 9, 2019. Seconded by Fran. All in favor.

Treasurer's Report: (see attached) Jim's report showed where we stand for the rest of this fiscal year. Monies have been reserved for roofing repairs. Before the end of this fiscal year, it was decided to repair a crack in the concrete wall in the basement, to stabilize the LLP tank and heat pump unit, and to replace GFI and floor outlets.

Librarian's Report: (see attached) Plans have been made to begin the reorganization project with setup of the computer station on May 22. Emily made the motion to clean the computers and sell them. Sigh seconded the motion. All in favor.

Old Business:

- **Grant for sprinkler system** – Amy continues to work on writing the grant.
- **Grounds planning and payments to Gail** – Gail has completed all paperwork and has signed this year's contract.
- **Update on 10 K Certificate of Deposit** – Kim has contacted Edward Jones and is set to begin opening monthly CDs this May.
- **Update on slate roof repair bid** – Tom Willey of Rodd Roofing will begin the slate roof repair in June. Bids for the asphalt roofing replacement were reviewed and discussed. Emily made the motion to accept Craig Fowler's bid for the roof work at the connector section and one side on the old section. Sigh seconded the motion. All in favor.
- **MOU Friends Agreement** – At the April Friends meeting, the MOU agreement was signed by the Friends. Ken signed the agreement for the Trustees.
- **Strategic Plan (Goals and Objectives)** – Under the category, Technology, the following will remain: Assisting Patrons.

New Business:

- **Poetry Slam** – Geoff Hewitt presented a very motivating poetry workshop to a small group. The Poetry Slam will be held on Friday, May 17. Sigh will purchase prizes.
Refreshments: Ken – cider, Cookies – Amy, Emily and Melanie, Popcorn - Fran and Fruit – Susan.
- **Conferences** – Amy, Sigh, Emily and Melanie will attend the VT Trustees/Friends Conference on Tuesday, May 21. Amy, Ruth and Christi will attend the VT Library Conference on Wednesday, May 22.
- **2018 Annual Fund Report** – Ken reported that at this time we have received in donations - \$5,718.22. Committee planning will begin soon for writing of fall fundraising letter.
- **Volunteer Appreciation Planning** – We will honor our volunteers during the week of June 10 – 14.
Flowers – Emily, Cookies – Fran, Gift certificates – Amy, Poster – Mel
Monday – Tammy Wednesday – Robin Friday - Kathy
- **Fun Day** – The Lamoille Valley Rail Trail Fun Day for Hyde Park will be held on June 15. There will be popup activities throughout the village.
- **Agenda** - Some suggestions were made for agenda planning and meeting discussions.

Adjourn: Sigh made the motion to adjourn the meeting and seconded by Emily. Meeting adjourned at 5:32 PM.

Next Meeting: June 11, 2019