

Lanpher Memorial Library Trustee Meeting

May 12,2020

This meeting was held remotely by ZOOM.

5:00 PM

Board Members in Attendance: *Chair: Fran Aronovici,, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Library Director: Amy Olsen, Secretary: Melanie Dickinson*

Others in Attendance: *Friends Liaison: Diane Szlachetza*

Friends Report: Unfortunately, the Friends had to cancel their Spring Gala and all Tuesday Talks for this Spring. Diane reported that Hannaford will give all proceeds from the sale of their reusable bags during the month of June to the Friends.

Secretary's Report: Jim made the motion to accept the minutes of the last two months (March and April). Seconded by Emily. All in favor.

Treasurer's Report: At this time all bills have been paid. A committee consisting of Sigh, Ken and Jim will participate in a ZOOM meeting with Rich Jacobs from Edward Jones to discuss options for what to do with CDs which have matured. They will report back to the Trustees at the June meeting.

Librarian's Report: Amy has worked closely with other librarians, town officers and her staff to keep abreast of updates from the state concerning the library operation. She has kept the Trustees informed of her decisions in keeping the library functioning during this difficult time. We appreciate her dedication and concerns for the library's commitment to the Hyde Park community.

Old Business:

- Review MOU - Sigh made the motion to approve the MOU annual review. Seconded by Ken. All in favor.
- Spring Clean -Up – It was decided to wait until this fall to pull out the boxwood and to plant perennials. Emily made the motion to renew Gayle Streeter's contract for maintaining the grounds during the summer with Amy as the representative to manage the contract. Seconded by Sigh. All in favor.
- Volunteer Appreciation – Gift cards will be sent to our volunteers (Tammy, Kathy, Carol, Robin and Paul) in thank you cards made by Melanie. The Friends will give t-shirts.

New Business:

- Back to Work Regulations (State and Town guidelines) - We reviewed the recent COVID-19 exposure control work plan. Amy, Christi and Ruth have received training that meets the state's requirements.
- Resume Curbside - Amy has completed a detailed plan for beginning curbside lending on Friday, May 15th.
- Procedures for Re-opening – At this time Amy will continue to research ways for a successful and safe re-opening of the library.

Agenda Items for Next Meeting:

- Annual Review and Signing of Library Director Employment Agreement
- Annual Appeal Committee

Adjournment: Emily made the motion to adjourn the meeting at 6:00 PM. Seconded by Ken. All in favor.

Next Meeting: June 9, 2020

