

Lanpher Memorial Library Trustee Meeting

May 11, 2021

This meeting was held remotely by ZOOM.

5:00 PM

Board Members in Attendance: *Chair: Fran Aronovici, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Kim Puleio, Library Director: Amy Olsen, Secretary: Melanie Dickinson*

Friends Report: The Spring-Cleaning Auction Basket and T-shirt Fundraiser were very successful. More information will be provided later about guided canoe/kayak nature adventure. Get out your paint brush and paints to create a rock for the “Kindness Rock Extravaganza” in July.

Secretary’s Report: Ken moved to accept the minutes as written. Seconded by Fran. All in favor.

Treasurer’s Report: As always, an informative report was presented by Jim. Amy will check with Ruth to find out if electrical work is completed by the Tech Center. Jim would like to pay their bill by the end of June.

Librarian’s Report: Amy is planning to open near the end of June. A guideline of a limit of 10 people at a time with book browsing of 15 to 20 minutes will be followed during this phase. Masks will be required throughout the summer. Many summer programs have been planned.

Old Business:

- **Library Director Review Process** – The committee presented a revised library director review process document. Kim will reformat with existing evaluation form.
- **Board Positions Job Descriptions** – After Board review, Emily made the motion to accept all three job descriptions (chair/vice chair, treasurer and secretary) as discussed. Fran seconded the motion. All in favor.
- **Community Room Update** – Melanie presented an update of what has been completed and what will still need to be finished in the community room. We are all anxious to see the completed project.
- **Book Sale** – The Book Sale Committee is planning to have a book sale in July or August when Susan Bartlett holds a health event. After the sale, we will plan ways to distribute those books which were not sold. We will not take any donations this year. We will continue to have an ongoing book sale but scaled down. It will be on a bookshelf in the hallway as you enter the community room. Next year the committee will meet to decide to continue the ongoing book sale and/or the annual book sale. Amy plans to begin weeding books in the library so those will also be available for sale.

New Business:

- ***Spring Grounds Plan*** - Emily and Fran met with Gail to plan summer projects. The front of the library will maintain a more formal appearance with the addition of the obelisks and some changes in existing plants. On the Church Street side of the building the following are planned: remove 2 cement slabs, replace stony alcove with topsoil and plant grass seed, and possibly an art wall. Gail has suggested that a solar security motion light be placed near the picnic table. There was some discussion of how we would fund these improvements. The committee will meet with Gail and present a proposed budget at the June meeting. Alanna Crittenden will mow the library lawn this summer.

Agenda Items for the Next Meeting:

- Annual Review and Signing of Library Director Employment Agreement
- Grounds Committee Update
- Community Room Update

Adjournment: Sigh made the motion to adjourn the meeting. Seconded by Ken. All in favor.

Next Meeting: June 8, 2021