

Lanpher Memorial Library Trustee Meeting

March 8,2022

5:00 PM

Board Members in Attendance: Chair: Fran Aronovici, Treasurer: Jim Noyes, Sigh Searles, Kim Austin Puleio, Ann Spearing, Library Director: Amy Olsen, Secretary: Melanie Dickinson

Others in Attendance: Marianna Donnally

Friends Report: The Friends Tuesday Talk Series will begin in April. At this time, an Emily Dickinson Story Walk is being organized. The Friends will donate to the library an art gallery hanging system and an event canopy. We appreciate their efforts to support the library with community events and providing needed items on our wish list.

Secretary's Report: Kim made the motion to approve the February 8,2022 secretary's minutes. Seconded by Ann. All in favor.

Treasurer's Report: Jim reported that Debra Kobus has resigned as the finance director at the town clerk's office. At this time, the town clerk's office is in the process of hiring a finance/administration manager. Jim is not sure how this will affect acquiring library finance information for his treasurer's reports. Monies for the payment of the hot water heater replacement was taken from the checking account instead of the library capital reserve fund. Jim will be watching to make sure this is corrected.

Librarian's Report: Amy's monthly report included ongoing programs at the library, upcoming events, preparing for water bottle filling station installation, and completion of paperwork and invoices for Otter Creek Awning and Life Safety Systems. She has plans to apply for the CLIF summer reading grant. The February statistics showed a significant decrease in DVD use and an increase in downloadable audio.

Old Business:

- **Wind Phone** - Marianna Donnally, the School Mental Health and Practice Development Coordinator of the State of Vermont, shared with the Board how the wind phone would benefit the Hyde Park Community as a grieving space to reflect on one's loss. Amy also read comments from Marie Olsen, a mental health counselor, the importance of one being able to express grief. After much discussion, the Board asked Amy to present at the next meeting a plan which will include: cost of wind phone, materials needed with cost for placement of wind phone, location on library property, and maintenance needs. If approved by the Board, monies will need to be spent by July 15th.
- **Library Collection Development Policy** – Jim moved to accept Amy's suggested changes to the LML Collection Development Policy. Seconded by Fran. After review and discussion, the motion was passed in favor of the proposed changes.

- **Election of Officers** - Jim made the motion to nominate the following slate of officers: Chair – Kim Austin Puleio, Vice-Chair – Ann Spearing, Treasurer – Jim Noyes, and Secretary – Melanie Dickinson. Motion was seconded by Sigh. All in favor.
- **Poetry Slam Planning** - The following will be the Poetry Committee: Sigh, Amy, and Ann. It was decided that an outdoor event would be planned for possibly this summer.

New Business:

- **Committee Review** – Mel will send out committee list with additions and changes.
- **Annual Board Job Description Review** – Members will review board job descriptions to discuss and update at the April meeting.
- **Staff Evaluation** – Kim made the motion to enter executive session to discuss library director evaluation. Jim seconded the motion. All in favor.
Kim made the motion to leave executive session. Motion was seconded by Sigh. All in favor.

Adjournment: Kim made the motion and seconded by Sigh to adjourn the motion at 7:00 PM. All in favor.

Agenda Items for Next Meeting

- Spring Grounds Committee Report
- Annual Review of MOU
- Strategic Plan Planning
- Community Room
- Board Job Description Review
- Wind Phone

Next Meeting: April 12,2022