

Lanpher Memorial Library Trustee Meeting

March 21, 2023

5:00 PM

Due to the winter storm the March 14, 2023 meeting was canceled. The Trustee meeting was rescheduled for March 21, 2023.

Board Members in Attendance: Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Treasurer: Jim Noyes, Jo-Anne, Ring, Sigh Searles, Library Director: Amy Olsen, Secretary: Melanie Dickinson

Others in Attendance: Elliott Buelter

Friends Report: No quarterly meeting was held.

Secretary's Report: Ann made the motion to accept the February 14, 2023 meeting minutes. Seconded by Jo-Anne. All in favor.

Treasurer's Report: The new format for reporting the treasurer's report is more concise and straightforward for planning for the rest of the fiscal year. Jim continues to work closely with the town clerk's office and treasurer.

Librarian's Report: Amy reported that the elevator inspection was finally completed with a new telephone installed. The carpet tiles will be installed the week of March 20th. Many upcoming events are planned for the next few months with more to announce for the summer reading program. The Board discussed different possibilities for obtaining funding to repair the outdoor pipes.

Old Business:

- ***Policy Statement Review and Update*** – The Board continued to review and update sections of the policy. Final review and approval will be at a later meeting.

New Business:

- ***Appoint Elliott Buelter to Fill One-Year Vacancy*** – Jo-Anne made the motion to appoint Elliott Buelter to fill the one-year vacancy on the Board. Ann seconded the motion. All in favor. Welcome, Elliott.

- ***Election of Officers*** – Jo-Anne made the motion to accept the slate of officers as they currently stand. Kim seconded the motion. All in favor.
- ***Committee Review and Update*** – Melanie will revise the committee lists with agreed upon changes. More updates will be discussed at later meetings.
- ***Library Director Evaluation – The*** Board members discussed the shared library director assessment forms. Kim will write a summary to be reviewed and approved at the April meeting. She will then meet with Amy to review the evaluation.

Adjournment: Jo-Anne made the motion to adjourn the meeting. Kim seconded the motion. All in favor. The meeting was adjourned at 6:55 PM.

Agenda Items for Next Meeting:

- ***Job Description Review***
- ***Meet with a Trustee from the Bliss Fund***
- ***Library Director Evaluation Approval***
- ***Donation Brainstorming***

***Next Meeting:
Tuesday, April 10, 2023***