

## Lanpher Memorial Library Trustee Meeting

June 9, 2020

*This meeting was held remotely by ZOOM*

5:00 PM

**Board Members in Attendance:** *Chair: Fran Aronovici,, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Susan Hayes, Library Director: Amy Olsen, Secretary: Melanie Dickinson*

**Others in Attendance:** *Friends Liaison: Diane Szlachetza*

**Added Agenda Items:** Discuss CD options

**Friends Report:** There was no written report because of canceled activities. The Little Library is open.

**Secretary's Report:** Fran made the motion to accept the minutes of May 12, 2020. Seconded by Susan. All in favor.

**Treasurer's Report:** Jim and Sigh met remotely with Rich Jacobs to discuss options for what to do with CDs which have matured. The Trustees have decided to wait, review the budget and then decide how to invest or spend monies from matured CDs. Jim will invite Rich to our July meeting for our annual review of our investments.

**Librarian's Report:** Eugene Dambach discussed with Amy the installation of a more expensive but more efficient WIFI extender. This would allow for WIFI use for community members outside the library especially while the library is closed. There would be a yearly subscription. Emily made the motion and seconded by Sigh to go ahead with the more advanced WIFI installation. All in favor.

### **Old Business:**

- Volunteer Appreciation Update – Cards with gift cards were sent out to Kathy, Robin, Tammy, Carol and Paul.
- Procedures for re-opening – Amy will continue to collect templates from other libraries. She has begun writing a plan with phases for reopening. She will then present to the Board to review and to approve.
- Library Grounds – Remy Dussault has volunteered to mow the lawn this summer. He is a member of the National Honor Society and this will be his community service commitment.

### **New Business:**

- Annual Review and Signing of Library Director Agreement – Jim made the motion to table this action until next meeting. Ken seconded the motion. All in favor. Melanie will email members the agreement for them to review for discussion at the July meeting.
- Form a Committee for the Annual Appeal – Ken, Sigh and Melanie will begin work on how to proceed with the annual appeal.

- Little Free Library – Ricky Loya continues to work, as he has time, on the small replica of the library. All our anxious to see the completed project in memory of Fran’s son, Chris.
- Susan’s Resignation – Reluctantly, we will begin discussion of how we will select her replacement. Susan has been a valuable member to the Board. We will miss her dearly.

**Adjournment:** Emily made the motion to adjourn the meeting at 6:25 PM. Seconded by Ken. All in favor.

***Next Meeting: July 14, 2020***

***Agenda Items for the Next Meeting:***

- Edward Jones Review
- Fiscal Year Ending Review
- Al’s Contract Signing
- Annual Library Award Nominations
- Annual Review and Signing of Library Director Employment Agreement
- Ratify all Warrants and Invoice Approvals