

June 8,2021

Lanpher Memorial Library Trustee Meeting  
*This meeting was held remotely by ZOOM.*

5:00 PM

**Board Members in Attendance:** *Chair: Fran Aronovici, Treasurer: Jim Noyes, Sigh Searles, Ken Geiersbach, Kim Puleio, Library Director: Amy Olsen, Secretary: Melanie Dickinson*

**Added Agenda Items:**

- Al's Contract
- Rich Jacob (Edward Jones Review)
- Board Meeting at Library
- Amy's Topics for Discussion

**Friends Report:** During the month of June, Hannaford Helps reusable shopping bags can be purchased at Hannaford. For each bag purchased, \$1 will be donated to the Friends of the Library.

**Secretary's Report:** Sigh moved to approve the meeting minutes of May 11,2021 as written. Ken seconded the motion. The motion was passed.

**Treasurer's Report:** Tech Center has been paid for their electrical work. \$2,000 from matured CDs has been deposited in the checking account. Flooring for community room will need to be paid. The fiscal year ending review will be discussed at our July meeting.

**Librarian's Report:** Amy has planned many outdoor summer events for the community. The town of Hyde Park will receive federal funding from the ARPA (American Rescue Plan Act). She has contacted Ron to ask about how the library could be included in the ARPA funding. Amy will submit a proposal for an air filtration system for the Lanpher Memorial Library. The LML Board feels that with so many people using the library for meetings, computer use, book selection and programs for children and adults that we need to improve our system.

**Old Business:**

- **Library Director Employment Agreement Review and Signing** – After review, the agreement will be updated (revision date and pay rate). Amy and Fran will sign and a copy will be sent to Melanie for library records. The Juneteenth holiday will be added to the policy statement for paid days for the library director.
- **Re-opening Process Update** – The library will open with limitations on June 21<sup>st</sup>. Curbside will continue to be available. Amy has posted in the Front Porch Forum the opening date with hours and other pertinent information for patron use. Adrianna Fox will be displaying some of her summertime flower art throughout the building. We are excited to welcome our community again.
- **Community Room** – Melanie reported that the flooring needs to be finished around the fuel tank where there was an oil spill. The electrical work needs to be completed. A few other small projects need to be completed before we can open this room to the public. As soon as Steven Martin is finished, we will begin to set up the room. Melanie will contact HPCC to request use/borrow some of their tables until we can purchase new ones. It was decided to have our July Board meeting in the community room.

***New Business:***

- ***Spring Grounds Plan*** – Fran reported that Emily and Gail will cut back lilacs and dig up some of the irises. No decision has been made for the nook. The Friends Rock Extravaganza is on July 3<sup>rd</sup> when rocks will be placed to form a rock snake along the sidewalk. We discussed how we would pay Gail and for any materials used this summer. She will submit invoices for both.
- ***Al's Contract*** – Amy asked Al about the added cleaning of the Community Room. He would do it for \$10 more a week. Sigh made the motion to agree to pay \$80 a week instead of \$70 which we currently pay. Ken seconded the motion. All in favor. Amy will update the contract and have Al sign it. She will send a copy of signed contract to Melanie for library records.
- ***Rich Jacobs*** - Fran will call to set up our annual review of our Edward Jones accounts at our July meeting.
- ***Board Meeting at the Library*** - We all agreed to meet in the Community Room for our July Board Meeting.
- ***Amy's Topics for Discussion*** –
  1. *Groups Using Library for Meetings* – It was agreed that no group meetings can be held at the library until after July 13. This will allow us time to set up the room and update facility policy.
  2. *Masks, Vaccinated, Unvaccinated* – Any groups using the library will decide what requirements they will follow for their meetings but will also need to follow facility policy and any other library regulations.
  3. *Plaques for Community Room Donators*- We will consider at the July meeting.
  4. *Re-opening/Ribbon Cutting* - We will hold in the fall along with the Marrion Hood Lanpher Library Legacy Award presentation.
  5. *Facility Policy* – Amy will update policy for Board to review at the next meeting.

***Agenda Items for the July 12,2021 Meeting:***

- Edward Jones Review
- Fiscal Year Ending Review
- Plaques for Community Room
- Facility Room Policy Update
- Book Sale
- Annual Appeal Committee

***Adjournment:*** Sigh made the motion to adjourn the meeting at 6:29 PM. Seconded by Ken. All in favor.

***Next Meeting: July 13, 2021***

