

Lanpher Memorial Library Trustee Meeting

June 14,2022

4:30 PM

Board Members in Attendance: Vice Chair: Ann Spearing, Treasurer: Jim Noyes, Fran Aronovici, Sigh Searles, Library Director: Amy Olsen, Secretary: Melanie Dickinson

Friends Report: A Garden Tour will be held on Saturday, June 18th with over fifty tickets sold.

Secretary's Report: Jim made the motion and seconded by Fran to approve the May 10th,2022 meeting minutes. All in favor.

Treasurer's Report: Jim reported that he has met with Jennifer Tricou, financial manager, and some members of the Select Board to discuss the feasibility of the library finances becoming a part of the town financial system. Jim will continue talks with Jennifer and Brian Shackett, Select Board member, to review and suggest how this would be work effectively for LML. Changes in time sheet collection – Amy will be responsible for Ruth and Christi's. Amy will submit her time sheets to Jim.

Librarian's Report: Amy's report outlined the busy LML events for the month of June. The sprinkler system will be installed on June 15th. On June 17th, a ribbon cutting ceremony will be held for the Water Bottle Filling Station with Green Up VT. Water bottles will be available for purchase.

Old Business:

- **Wind Phone:** At this time, the wind phone is under construction.
- **Outdoor Sign:** Fran and Amy have met with Rick Loya and finalized the design for the sign. Rick reported that he is almost ready to replace the old sign.

- ***Spring Grounds:*** Amy will purchase a longer hose for Gayle's use. The Village Improvement Association has donated \$400 for landscaping improvements for LML.
- ***Sewer Update/Discussion:*** After discussion, Jim made the motion to contact Manosh and get on a regular schedule to have sewer pipes cleaned. Fran seconded the motion. All in favor.

New Business:

- ***Review and Approve Updated Personnel Policy:*** After review, Jim made the motion to approve the updated personnel policy. Sigh seconded the motion. All in favor. Jim will send the policy to Ron for the town records.
- ***Annual Review and Signing of Library Director Employment Agreement:*** The Board reviewed and updated the current agreement. Melanie will send out updated agreement for Board members to review and to be approved at the July 12, 2022 meeting.

Adjournment: Sigh made the motion and seconded by Jim to adjourn the meeting at 5:57 PM.

Agenda Items for Next Meeting:

- ***Edward Jones Review***
- ***Fiscal Year Ending Review***
- ***Library Awards Celebration Planning***
- ***Library Director Employment Agreement Approval***

Next Meeting: Tuesday, July 12, 2022