

Lanpher Memorial Library Trustee Meeting

June 11, 2019

4:04 PM

**Board Members in Attendance:** Chair: Ken Geiersbach, Co-Chair: Sigh Searles, Treasurer: Jim Noyes, Emily Dearborn, Fran Aronovici, Susan Hayes (by phone), Library Director: Amy Olsen, Secretary: Emily took minutes in Melanie's absence.

**Others in Attendance:** Friends Liaison: Diane Szlachetka and Jack Wool

**Added Agenda Items:**

- Hyde Park Home Days
- Fire Marshal

**Friends Report:** (See attached) Diane shared an update for the North Hyde Park Grange Hall Free Library.

**Secretary's Report:** (See attached) Emily made the motion to accept the meeting minutes for May 14, 2019 as written. Ken seconded the motion. Following vote by roll call: Ken- yes, Sigh – yes, Jim – yes, Emily – yes, Fran – yes, and Susan – yes. Minutes were accepted by the Board.

**Treasurer's Report:** (See attached) The new highlighted areas on the Treasurer's Report show a different procedure to help with CD management. The Board studied the budget and where we stand at this time. At our July meeting, Jim will present the fiscal year, 2018 – 2019, end of the year review. Jim will inquire when the next payment of the Capital Reserve monies will arrive.

**Librarian's Report:** (See attached) Amy is new President of VLA. The VLA Board meeting will be held this Thursday, June 13<sup>th</sup> at the library. The Passport for Library Visits Throughout the State has been reinstated. After looking at circulation stats, the use of e-books is much higher. There was discussion of how the new shelf system may affect this.

**Old Business:**

- Update on 10K CD, due date – Discussion during Treasurer's Report (see above)
- Update on Roof Repairs – Emily reported that Tony Wiley has deferred starting the repair work to Craig Fowler. Craig is anxious to start shingle repair as soon as weather is favorable.

**New Business:**

- Open meeting law – The Board reviewed the requirements for members to attend a meeting by electronic or other means.
- Annual review and signing of Library Director Agreement – Amy and Ken signed the Library Agreement.
- Annual Appeal Committee – The Fundraising Committee will now be the Annual Appeal Committee. Sigh agreed to join the committee during Susan's absence. The Board

considered different avenues to expand the appeal list. It was recommended to look into how the Community Circle sent out their information.

- Report on VLA Library Conference – Jack was impressed with Ann Galloway from the VT Digger. He has a copy if anyone wishes to hear it.
- Hyde Park Home Days – Jenna Decker will be chair of the event to be held in September. Judy Clark will be her mentor. Susan will contact Judy for more updates.
- Fire Marshal – Mel has sent an email to the Fire Marshal in Johnson asking him to contact Amy to set up an appointment to inspect with recommendations for the basement project.

***Agenda items for next time -***

- Rich Jacobs - Ken will contact Rich to attend our July meeting.
- Fiscal Year Ending Review (Jim)
- Al's Contract Signing
- Annual Library Award Nominations Discussion (when)
- Development of Basement – (request from Diane)

***Adjourn:*** Emily made the motion to adjourn the meeting. Susan seconded the motion. Roll call vote: - Ken – yes, Sigh – yes, Jim – yes, Emily – yes, Fran – yes, and Susan – yes. Meeting was adjourned at 5:02 PM.

***Next Meeting: July 9, 2019***