

Lanpher Memorial Library Trustee Meeting

July 14, 2020

This meeting was held remotely by Zoom.

5:00 PM

Board Members in Attendance: Chair: Fran Aronovici, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Library Director: Amy Olsen, Secretary: Melanie Dickinson

Others in Attendance: Friends Liaison: Diane Szlachetza

Added Agenda Items:

- VT Dept. of Buildings and General Services Recreational Facilities Grant
- Approval of Re-opening Plan

Annual Review of Edward Jones Accounts with Rich Jacobs – Rich Jacobs reviewed our recent holdings and presented a performance summary. After a lengthy discussion of what options are available for any of our maturing CDs. the Board decided to consider at another time what we plan to do with them.

Friends Report: Diane reported that at this time the Friends are holding an email auction. We thank the Friends for the donation to purchase children's books.

Secretary's Report: Sigh made the motion and seconded by Ken to accept the minutes of the June 9, 2020. All in favor.

Treasurer's Report: As always, Jim's reports explained what monies we have, what has been spent and what we are beginning the new fiscal year with.

Librarian's Report: Amy continues to keep our library available to the community with StoryWalks, virtual book discussions with the Lamoille Neighbors, a CLIF book give away to children, and curbside pickup. Her report included statistics for physical items noting that there is not a big difference from last year to this year. Thank you, Amy for your continued support to the community. Gail Streeter will continue yard work. Fran will check to see if there will be monies from the Village Improvement Group for landscaping.

Old Business:

- Review and Signing of Library Directors Employment Agreement – Fran made the motion to accept the revision of the library director employment agreement. Seconded by Emily. All in favor. Amy and Fran will sign the agreement.
- Update from Annual Appeal Committee – Each member of the committee has taken on a task for this year's annual appeal. Ken will present his letters for approval in September. Mailings will go out the first of October.

New Business:

- Al's Contract – Fran made the motion to approve Al's contract with the following changes: 1. Date 2. Authorize Amy to sign the contract. Ken seconded the motion. All in favor.
- Ratify All Warrants and Invoice Approvals – Melanie made the motion to authorize Jim Noyes, treasurer, to review and approve invoices and warrants on behalf of the Trustees

with his signature only. Jim will continue to send the Board monthly expenses paid for review. The Trustees also vote to ratify all warrants and invoice approvals approved by Jim since the March 10, 2020 meeting. Seconded by Sigh. All in favor.

- Approve Re-opening Plan – After discussion of this well thought out plan, Fran made the motion to accept the plan as written for reopening. Ken seconded the motion. All in favor.
- VT Department of Buildings and General Services Recreational Facilities Grant – Amy is in the process of writing a grant for the basement project. Jim made the motion to designate \$5,346.63 for the basement project. Seconded by Sigh. All in favor.

Due to the length of the meeting, it was decided to discuss the following agenda items at the August meeting, Susan's replacement, annual award nominations, and the fiscal year ending review.

Adjournment: Fran made the motion and seconded by Ken to adjourn the meeting at 6:54 PM. All in favor.

Next Meeting: August 11, 2020

Agenda Items for Next Meeting:

- Fiscal Year Ending Review
- Book Sale
- Salary Committee
- Susan's Replacement
- Annual Award Nominations
- Capital Reserve Fund