

Lanpher Memorial Library Trustee Meeting

July 11, 2023

5:00 PM

Board Members in Attendance: Vice Chair: Ann Spearing, Treasurer: Jim Noyes, Jo-Anne Ring, Sigh Searles, Elliott Bueleter, Secretary: Melanie Dickinson, Library Director: Amy Olsen

Others in Attendance:

Rich Jacobs

Edward Jones Annual Review – Rich Jacobs, financial advisor for Edward Jones, presented reports of the library's investments (stocks and mutual funds).

Friends Report: At this time, the Friends have a garden raffle basket which will be given away at the Ice Cream Social. The Garden Tour will be held on Saturday, July 22.

Secretary's Report: Jo-Anne made the motion to approve the meeting minutes of June 6, 2023. Jim seconded the motion. All in favor.

Treasurer's Report: The Trustees reviewed the treasurer's report and discussed concerns of areas which were overspent, especially the water in and water out figures. When preparing the budget for the next fiscal year, we will refer to this report.

Librarian's Report: Amy's report highlighted the many events and programs which involve all ages during the summer months. She is anxiously waiting for Manosh to schedule the work for the sewer pipe replacement which will be funded from town ARPA funds. The celebration of the Lamoille Valley Rail Trail has been canceled due to the very destructive flooding throughout Vermont.

Old Business:

- **NEMRC Update:** Jim will be meeting this Thursday with Jen to discuss how the transition to NEMRC is progressing. He will then begin developing a system for reporting the library's finances to the Trustees. We appreciate Jim's efforts to stay in contact with Jen and to make sure the Library's monies are recorded correctly.
- **Library Award Celebration Planning:** Amy has developed an LML Annual Award Nomination Guidelines and Application form. Next month, she will make these available to the community for their recommendations for recipients of the Library awards. The celebration will be held in October.

New Business:

- ***Annual Appeal Update:*** Melanie reported that the committee met to plan for the 2023-2024 appeal. Ken has agreed to write the appeal while Jo-Anne will design the layout. The letter will be presented at the August meeting to be approved by the Trustees. Mailing will be at the end of September.
- ***Payroll Increase Discussion and Approval:*** *Jim moved the following pay rates for the '23- '24 fiscal year: Amy - \$28.35, Ruth - \$18.90, Christi - \$18.90. Seconded by Jo-Anne. All in favor.*

Adjournment: Jo-Anne made the motion to adjourn the meeting. Sigh seconded the motion. All in favor. The meeting was adjourned at 6:10 PM.

Agenda Items for Next Meeting:

- Book Sale
- Approve Annual Appeal Letter

Next Meeting: August 8, 2023