

Lanpher Memorial Library Trustee Meeting

January 13, 2026

5:00 PM

Board Members in Attendance: Chairperson: Kim Austin Puleio, Vice Chairperson: Ann Spearing, Treasurer: Jim Noyes, Jo-Anne Ring, Elliott Buelter, Dan Regan, Secretary: Melanie Dickinson, Library Director: Amy Olsen

Additions: Executive Session to Discuss Salary Wages

Friends Report: The Friends are planning to meet next month.

Secretary's Report: Ann made the motion to accept the November 11, 2025 meeting minutes. Seconded by Dan. The Board discussed changes to the minutes. The Secretary will update the meeting minutes. All in favor.

Treasurer's Report: Jim reported that at this time he feels that we are on target with our budget balances.

Librarian's Report: Amy's report included upcoming Library events. The Library has recently received several worthwhile grants. Amy reported which grants she is in the process of writing at this time.

Old Business:

- **Building Maintenance** – Before the next meeting, each Board member needs to read and review Mike Paradee's report. At our next meeting, we will prioritize the recommended tasks. We will also review the outback project. The Board will then need to contact Mike with which projects we would like to complete at this time.
- **Annual Appeal Update** – Melanie's report included donations received and number of donors.

New Business:

- **Calendar Review** – Changes were made to the suggested calendar.
- **Budget Updates** – Jo-Anne made the motion to amend our 2026-2027 budget to include an increase of \$4,000 that the Library will contribute to our Library budget, making the total contribution of \$16,000. Ann seconded the motion. All in favor.
- **Strategic Plan** -Amy presented a three- step planning process for developing a strategic plan. Amy will inquire that when the Board completes Phase 1, would it be possible to then continue to participate in Phase 2. There are different fees for each Phase. At this time, Amy will begin the planning with Emma Parkerson for Phase 1.

- **Executive Session – Salary Increases** – Jo-Anne made the motion to go into executive session to discuss salary increases. Jim seconded the motion. All in favor. Ann made the motion to come out of executive session. Seconded by Dan. All in favor. The Board discussed salary increases. Kim will respond to the town administrator with our suggestion.

Adjournment: Jo-Anne made the motion to adjourn the meeting. Seconded by Ann. All in favor. The meeting adjourned at 6:50 PM.

Agenda Items for Next Meeting:

- *Review Reserve Fund and Goal*
- *Staff Evaluation Forms Distributed*
- *Building Maintenance – Discussion of Mike Pardee’s report and Spring Outback Project*

Next Meeting: February 10, 2026