

Lanpher Memorial Library
Trustee Meeting

January 10, 2017

4:00 PM

In Attendance: Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Julie Rohleder, Library Director: Amy Olsen, Assistant Librarian : Ruth Hay, Secretary: Melanie Dickinson

Added Agenda Items: Executive Session for Discussion of Personnel and Salary Issues, Amy's Request for Non-Budgeted Funds, Discussion of Ron's Letter to Board

Friends Report: Amy reported that the Friends are planning a series of six speakers to be presented throughout the year.

Secretary's Report: Emily made the motion to accept the December 13, 2016 meeting minutes. Seconded by Fran. All in favor.

Treasurer's Report: (See attached) Warrants were signed by the Trustees.

Librarian's Report: (See attached)

Old Business/Reports:

- **Office Remodel** - No update at this time.
- **Calendar Review** – Some changes to meeting agenda items were made to the 2017 calendar.
- **Strategic Plan Review** – After reviewing and discussing the plan, it was decided to focus on one category at a time to organize and plan for future projects. Next month, we will work on Building and Grounds.
- **Fund raising update** – Julie reported that we have received \$6,836.00 from 68 donors.
- **DVD** – It was decided to watch next month – “Working with Friends”.
- **Old Building/Energy Initiatives** – Last week Sisler Builders replaced the insulation in the older part of the library. We will get a rebate from Efficiency VT. Sisler Builders will return to check where, if any, cold air is coming in or where we are losing heat. They also suggested that we install a mini-split air conditioning system. They will present a bid for this project.

New Business:

- **Town Meeting** – We discussed which Trustees were up for election.
- **Request for non-budgeted funds** – Amy would like to purchase magazine cases to be housed on the second floor bookshelves rather than in the basement. She also needs new holders for information to be displayed in library. Emily made the motion for Amy to spend no more than \$425 to purchase new storage items. Seconded by Fran. Motion was passed.
- **Discussion of Ron's letter to the Trustees** – Ron Rodjenski suggested that we take the money for Amy's pension out of our budget to become part of the town's budget. This would reduce the transactions needed for payroll accounting at the town clerk's office. This change will show in the town report. He also suggested that we change the minimum wage pay to \$10.50 for substitute pay to meet the VT minimum wage increase which will be effective July 1, 2017. Jim made the motion that we amend our 2017-2018 budget of substitute pay from \$10.00 to \$10.50 so we fall in line with the state law. Julie seconded the motion. All in favor.
- **Executive Session** – Emily made the motion to move into executive session for discussion of personnel and salary issues. Seconded by Fran. All in favor.
Julie made the motion to go out of executive session. Seconded by Jim. All in favor.

Adjourn: Emily made the motion to adjourn the meeting. Seconded by Julie. All in favor. Meeting was adjourned at 6:00 PM.

Next Meeting: February 14, 2017

