

## Lanpher Memorial Library Trustee Meeting

February 9, 2021

*This meeting was held remotely by ZOOM.*

5:00 PM

**Board Members in Attendance:** *Jim Noyes chaired the meeting due to the absence of Fran Aronovici, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Kim Puleio, Library Director: Amy Olsen, Secretary: Melanie Dickinson*

**Others in Attendance:** *Friends Liaison: Diane Szlachetka and Jack Wool*

**Friends Report:** A very informative brochure has been printed and is now available to the community. The Tuesday Talk programs are included on the brochure. A t-shirt fundraiser will begin this month and continue through April.

**Secretary's Report:** Ken made the motion to accept the January 12, 2021 minutes as written. The motion was seconded by Emily. All in favor.

**Treasurer's Report:** Jim reported that the first installment of the community room project had been paid.

**Librarian's Report:** At the Lamoille County Library Director's meeting. it was decided to meet more often to support each other with so many changes and challenges during the pandemic. Amy will attend (by ZOOM) the Planning for Town Meeting Discussion for Library Directors and Trustees on Wednesday, February 10. Amy shared that the Hyde Park Village received an Art Council Grant. An artist will be hired to construct several artistic creations to be placed in designated areas of the village. Amy is on the planning committee.

### **Old Business:**

- Community Room Update – The sprinkler system in the basement is being worked on at this time.
- Trustee Officer Job Descriptions Update – Jim and Melanie have drafts to be considered by the Board. It was suggested that Sigh work with Fran to write a job description for the chair office. We will review and discuss at the March meeting.
- Annual Appeal Update – Ken reported \$7,087 has been received.

### **New Business:**

- Juneteenth Library Closing – The Board discussed the observance of Juneteenth to be included in our closed holiday schedule. Emily made the motion to set Juneteenth (June 19) as a library holiday. Seconded by Jim. Jim moved to amend the motion to say the library director will be compensated for this "paid" holiday. Seconded by Sigh. All in favor of the amendment. The vote was then taken on the amended motion. All in favor.

- Redeem CDs for Community Room Project – Jim made the motion to authorize Kim Moulton, town clerk/treasurer, to redeem all our CDs (\$21,000) and to transfer the monies to our checking account. Motion was seconded by Ken. All in favor.
- Trustee Town Meeting Planning - Melanie is running for another five year term. Kim is running for a one year term to complete Susan's vacancy. Informational meetings will be held electronically with no formal town meeting this year. Remember to vote.
- Re-election of LML Board Officers – It was suggested that we be prepared with nominations for officers to be voted on at our March meeting.
- Staff Evaluation Worksheets – Board members will complete staff evaluation worksheets by February 23<sup>rd</sup> and submit to Sigh, chair of the Assessment Committee. He will then distribute the collection of assessments to all Board members and Amy to review before the March meeting. At the March meeting (in executive session), we will review and discuss the individual assessments.
- Capital Reserve Fund and Goals Review – Jim made the motion to table this discussion until the March meeting. Seconded by Ken. All in favor. We should know at the end of February, if we received the grant for the community room flooring. If we do not receive the grant, we will consider other ways to pay for this project, such as using monies from the capital reserve fund. It was decided that some of our goals for building projects are completed or are included in our capital reserve plan. Other listed goals will later be considered when we begin strategic planning.

**Adjourn:** Emily made the motion and seconded by Ken to adjourn the meeting. All in favor. The meeting was adjourned at 6:10 PM.

**Next Meeting: March 9, 2021**

**Agenda Items for March Meeting**

- *Election of Officers*
- *Complete Staff Evaluation*
- *Annual Library Award Nominations*
- *Capital Reserve Fund*

