

## Lanpher Memorial Library Trustee Meeting

February 13, 2024

5:00 PM

**Board Members in Attendance:** Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Jo-Anne Ring, Elliott Bueleter, Secretary: Melanie Dickinson, Library Director: Amy Olsen

**Friends Report:** Amy was excited to announce that the Friends will sponsor the Louise Penny play, Murder by the Book. It will be performed at the Library on May 31, June 1, and June 2.

**Secretary's Report:** Jo-Anne made the motion to accept the January 9, 2024, meeting minutes. Ann seconded the motion. All in favor.

**Treasurer's Report:** The LML Board had received the monthly financial reports from Jim to review before the meeting. At the January Selectboard meeting they approved a 3% increase for most Town employees including the library staff. We are pleased that they did not overlook our librarians who will also receive an increase as other Town employees.

**Librarian's Report:** As usual, Amy has many events and programs for all ages to be held at the Library. Amy has received a grant from the Vermont Humanities Council to host a Humanities camp for sixth-eighth graders with the theme of "food-cooking" diverse cultures and celebrations. The Friends have purchased items from the LML Wish List. Many thanks for their support. The ping-pong table will be introduced to the community during the week of school vacation. A "spring cleaning" book sale will be held on March 23<sup>rd</sup>. A Drag Queen Story Hour to be held on May 18<sup>th</sup> are in the planning stages. Beginner Tai-Chi will be held on Saturday mornings for 8 weeks.

Amy would like to the LML Board to purchase a "Meeting Owl" camera. This would be used for virtual meetings. The Owl is a conferencing device which automatically focuses the video camera on each speaker as they talk but also provides constant 360-degree view of all participants in the room. The Board will discuss this proposal at our March meeting.

### **New Business:**

- **Committee Review** – The committees were reviewed and updated. Melanie will send out a new committee list.
- **Board Job Description Review** – After reviewing the job descriptions, Ann made the motion to change the job descriptions to be reviewed every three years instead of annually. Jo-Anne seconded the motion. All in favor.  
Jo-Anne made the motion to accept any other changes to job descriptions edited at this meeting. Ann seconded the motion. All in favor.

**Evaluation Forms-** Kim will email Library Director evaluation forms to be completed and emailed to Board members by February 27<sup>th</sup>. Kim will email Amy her self-assessment form to be completed and emailed to Board members by February 27<sup>th</sup>.

**Adjournment:** Kim made the motion to adjourn the meeting. Seconded by Jo-Anne. All in favor. The meeting was adjourned at 6:10 PM.

***Agenda Items for Next Meeting:***

- ***Election of Officers***
- ***Executive Session for LD Evaluation***
- ***“Meeting Owl” Proposal***

***Next Meeting:***

***March 12, 2024***