

## Lanpher Memorial Library Trustee Meeting

February 14, 2023

5:00 PM

**Board Members in Attendance:** Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Treasurer: Jim Noyes, Jo-Anne Ring, Sigh Searles, Library Director: Amy Olsen, Secretary: Melanie Dickinson

**Secretary's Report:** Jim made the motion to approve the January 10, 2023 meeting minutes. Seconded by Jo-Anne. All in favor.

**Treasurer's Report:** Jim presented a new format for reporting the treasurer's report. He is working with Jenn as the town changes its recording system.

**Librarian's Report:** Amy's report included information of building maintenance, programs, grants/money/donations, and a calendar of events. Amy and her staff continue to provide a welcoming library with many opportunities for reading and learning to all ages in our community. The Trustees discussed the recent news that the Vermont State University would be closing their libraries to become digital.

### **New Business:**

- **Ken's Photo** – Jim has framed a photo of the library to be given to Ken to show our appreciation for his time served on the Board. Melanie will put on the back of the frame a note from the Trustees. Sigh will visit Ken to present him with our gift.
- **Town Meeting** – Jim and Mel will be at the meeting and will nominate Jo-Anne to fill the full-term Trustee position.
- **Discussion of line item – water and waste water payment** - Amy had received word from Ron that the fees for the water and wastewater have been lowered because the Village of HP settled the lawsuit for these services. At this time, we do not know what will be the difference in charges and how this will change our budget.
- **Interesting History of the Library** – Melanie has been reading the secretary's minutes from 1959 to the present. She shared with the group some interesting information about the history of the library. More to come.

- ***Library Director and Staff Evaluations*** – Kim will email evaluation forms to the Trustees to be completed and emailed to all members by February 28<sup>th</sup>. The Board will discuss at the March meeting.

***Old Business:***

- ***Policy Review*** – The Board continued reviewing and updating sections of the policy. Revisions were made to IV.E Weeding to X. Food and Drink Policy.

Next month, we will discuss the following:

- XI. Book Donation
- XII. Bulletin Board Policy
- XIII. Facility Use Policy, Application and Agreement
- XVIII. Snowshoe and Equipment Lending Policy
- XIX. Management Policy
- XX. Revision of Library Policies.

***Adjournment:*** Jo-Anne made the motion to adjourn the meeting. Seconded by Ann. All in favor. Meeting was adjourned at 6:30 PM.

***Agenda Items for Next Meeting:***

- ***Election of Officers***
- ***Committee Review***
- ***Policy Review***
- ***Complete Staff Evaluation***

***Next Meeting: March 14, 2023***