

Lanpher Memorial Library Trustee Meeting

February 11, 2020

4:00 PM

**Board Members in Attendance:** *Sigh Searles (chair in Ken's absence), Treasurer: Jim Noyes, Emily Dearborn, Fran Aronovici, Susan Hayes, Library Director: Amy Olsen, Secretary: Melanie Dickinson.*

**Others in Attendance:** *Friends Liaison: Jack Wool*

**Added Agenda Items:**

- Calendar Review

**Friends Report:** A busy year of events has been planned.

**Secretary's Report:** Emily made the motion to accept the January 21, 2020 minutes as written. Seconded by Susan. All in favor.

**Treasurer's Report:** Warrants were signed by the Trustees.

**Librarian's Report:** Mark your calendars with the many programs for the months of February through April.

**Old Business:**

- Approval of liquor license for Friends Gala – Susan made the motion to give permission to the Friends to serve alcohol at its April 25, 2020 Gala fundraiser. Seconded by Fran. The motion was passed.
- Roof repair update - Emily had received a proposal with pictures for the roof repair. Emily made the motion to accept Craig Fowler's proposal for \$2,455 and to have him obtain and complete paperwork before beginning roof repair work. Seconded by Susan. All in favor.
- Capital Reserve Fund – The Trustees continued discussion of the capital reserve fund plan. Three projects to be completed this year are: stabilizing LLP tank and heat pump unit, replacement of GFI and floor outlets, and roof repair.
- Strategic Plan – Amy will contact Lara Keenan to attend a Trustee meeting to discuss the planning of a strategic plan.
- Calendar Review – We added another date for capital reserve review.

**New Business:**

- Inter library loan – Amy informed us that the Green Mountain Messenger has not renewed their contract. The service has gone out to bids.
- Prep for town meeting – Emily has agreed to return for another term. Sigh will make her nomination at town meeting.
- Executive Session – Performance Review – Jim made the motion to go into executive session to discuss Amy's performance review. Seconded by Fran. All in favor. Susan made the motion to go out of executive session. Seconded by Emily. All in favor. No action was taken.

**Adjournment:** Emily made the motion to adjourn the meeting at 5:49 PM. Fran seconded the motion. All in favor.

**Next Meeting: March 10, 2020**

