

## Lanpher Memorial Library Trustee Meeting

December 13, 2022

5:00 PM

**Board Members in Attendance:** Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Treasurer: Jim Noyes, Jo-Anne Ring, Sigh Searles, Library Director: Amy Olsen, Secretary: Melanie Dickinson

**Friends Report:** Next meeting will be in January.

**Secretary's Report:** Jim made the motion to accept the November 8, 2022 meeting minutes. Ann seconded the motion. All in favor.

**Treasurer's Report:** Jim reported that he is concerned that our heating oil bill will be higher than we budgeted. Currently, our checkbook balance is the same as the Town and Union Bank records.

**Librarian's Report:** On Monday night, December 12<sup>th</sup>, several attended the caroling event. The Lamoille County Librarians would like to use the Copley Trust money for a field trip to Canada for a Louise Penny Three Pines Tour. The Lamoille County Transportation would provide transportation. More information to follow. Amy shared many positive comments and experiences that members of the community have expressed about the Wind Phone.

### **Old Business:**

- **Fireplace Repair** – Sigh made the motion to hire Bourne's to repair the fireplace. We will continue to search for another source for future maintenance service. Jo-Anne seconded the motion. All in favor.
- **Basement Inventory Update** – Kim and Melanie investigated the secretary minutes from 1959 to now. After reviewing, they recommended that we continue to store these materials because the history of the library is recorded in these reports. Melanie will begin to read and record the names of librarians and special events from each year.
- **Annual Appeal Update** – Donations continue to be received.

### **New Business:**

- **CR Flooring Proposal** - Amy and Melanie have chosen carpet tiles to be installed in the community room to improve the sound/echoing problem. Jo-Anne made the motion to spend \$2,000 for carpet tiles for the community room. Sigh seconded the motion. All in favor.

**Adjournment:** Kim made the motion at 6:20 PM to adjourn the meeting. Jo-Anne seconded the motion. All in favor.

### **Agenda Items for Next Meeting - January 10, 2023**

- **Policy Review**
- **Calendar Review**
- **Staff Salaries**
- **Capital Reserve Fund Update**

