

Lanpher Memorial Library Trustee Meeting

December 8, 2020

*This meeting was held remotely by ZOOM.*

5:00 PM

**Board Members in Attendance:** Chair: Fran Aronovici,, Treasurer: Jim Noyes, Sigh Searles, Emily Dearborn, Ken Geiersbach, Kim Puleio, Library Director: Amy Olsen, Secretary: Melanie Dickinson

**Others in Attendance:** Friends Liaison: Diane Szlachetka

**Added Agenda Items:** Gift Policy Committee Update

**Friends Report:** Winter auction basket bidding until Dec. 21. Spring Tuesday Talks have been planned.

**Secretary's Report:** Emily made the motion to approve the November 10, 2020 meeting minutes as written. Seconded by Sigh. All in favor.

**Treasurer's Report:** We discussed upcoming electrical work which Jim has set money aside to pay for.. Amy met with Dana Jourdan from GMTCC's Electrical Department. He and a student will do the work. We will only be responsible to pay for supplies.

**Librarian's Report:** All were impressed with this month's circulation report. There was only a difference of only 39 less than last year. Curbside distribution seems to be working for our patrons.

**Old Business:**

- Basement Project Update – Amy met with Stephen Martin. He will let us know what can be done with the monies that we have presently. He will possibly begin the project in February.
- Annual Appeal Update – At this time we have donations of about \$6000 dollars. We are pleased with so many new donors this year.
- Communication Update – Jim reported that communications with the town clerk's office is more consistent and much better.

**New Business:**

- Gift Policy Committee – Kim, Sigh and Emily will meet to review examples of gift policies. They will share with us at the next meeting their recommendation for a LML gift policy.

**Agenda Items for Next Meeting:**

- Calendar Review
- Strategic Plan Review
- Gift Policy Committee Update
- Job Descriptions for Trustees (Chair, Treasurer and Secretary)
- Annual Appeal Update
- Basement Project Update

**Adjournment:** Sigh made the motion to adjourn the meeting. Emily seconded the motion. All in favor. Meeting was adjourned at 5:56 PM.

**Next Meeting: January 12, 2021**

