

Lanpher Memorial Library Trustee Meeting

August 10,2021

5:00 PM

Board Members in Attendance: *Chair: Fran Aronovici, Treasurer: Jim Noyes, Sigh Searles, Kim Puleio, Library Director: Amy Olsen, Secretary: Melanie Dickinson*

Others in Attendance: *Friends Liaison: Diane Szlachetka*

Friends Report: The next Tuesday Talk will be held September 1st with Ann Davila Cardinal, a local author. The Friends are busy planning for their Gala fundraiser, "Rooting for our Library" to be held Saturday April 23, 2022. They have already booked the entertainment, the table rentals, and Barr Hill (to serve alcohol). The Friends will obtain the necessary forms for permission to serve alcohol.

Secretary's Report: Sigh made the motion to accept the meeting minutes for July 13,2021 and July 28, 2021. Seconded by Fran. All in favor.

Treasurer's Report: Jim had emailed the monthly reports to members so they could be reviewed before the meeting. As of July, we are now using funds from the 2021- 2022 budget.

Librarian's Report: Amy's very detailed report included several building updates. The hot water tank in the basement broke and leaked in the Community Room. At this time, Amy is waiting for proposals from County Plumbing for replacing the hot water tank. During the annual sprinkler and alarm inspection, the Mountain Valley Sprinklers found that the alarm bell is not loud enough. She also is expecting an estimate from them for replacing/repairing the alarm bell. Amy also reported that the HVAC engineer will visit to give an estimate for an air filtration system. The Town of Hyde Park ARPA funding will hopefully be available for this project. Many events are planned for the month of August.

Old Business:

- **Book Sale** - Melanie reported that our "Take What You Want, Give What You Can" book sale will be held on Saturday, August 21st from 10:00 to 2:00. We will begin set up at 9:00.
- **Community Room Update** – The committee continues to explore ways to improve the "echoing" sound.
- **Awning Update** – A representative from Otter Creek Awning came today to measure and to take pictures of the "nook" area. He has suggested a stationary or a retractable awning. We are anxious to receive his estimates and plans.
- **Trustee Position** – Posting Discussion - It was decided to have Amy post on the library website and on Front Porch Forum the announcement of a vacancy on the LML Board. The post will ask any interested individuals to write an email or letter of interest by September 14th. Amy had sent a Board Planning Matrix for members to review. Jim

passed out copies of the form and suggested we each fill it out to be discussed at the next meeting.

New Business:

- **Friends Gala** – Sigh made the motion: The Lanpher Memorial Library LML Board approves the Friends of Lanpher Memorial Library request to have alcohol served at the Library for their Gala on April 23,2022 following the LML’s Facility Use Policy, with Caledonia Spirits providing the Certificate of Insurance and Catering Permit in order to provide and serve alcohol at the event. The Trustees will waive the \$200.00 deposit that the LML policy requires for such events. Kim seconded the motion. All in favor.

Agenda Items for the 2021 Meeting

- Annual Appeal
- Budget Prep
- Capital Reserve Fund Review
- Annual Library Insurance Review
- Board Planning Matrix
- Trustee Posting Update

Adjournment: Sigh made the motion to adjourn the meeting at 5:55 PM. Seconded by Kim. All in favor.

Next Meeting: September 14 ,2021