

Lanpher Memorial Library Trustee Meeting

April 9, 2024

5:00 PM

Board Members in Attendance: Chair: Kim Austin Puleio, Vice Chair: Ann Spearing, Jo-Anne Ring, Treasurer: Jim Noyes, Secretary: Melanie Dickinson, and Library Director: Amy Olsen

Added Agenda Items:

- Little Free Library
- Holiday Pay for Eclipse Closing
- Trustee Training

Friends Report: The Friends are busy with preparations for the Louise Penny play, “Murder by the Book,” which will be performed on May 31st, June 1st, and June 2nd at the Library. Tickets will be \$25.

Secretary’s Report: Ann made the motion to accept the Tuesday, March 12, 2024 meeting minutes. Seconded by Jo-Anne. All in favor.

Treasurer’s Report: Jim reported that he is pleased with how the NEMRC program is progressing. At the Trustees monthly meetings Jim provides detailed financial budget and expenses reports.

Librarian’s Report: Amy reported that the “Spring Cleaning” book sale was remarkably successful.

The following grants have been received.:

- VELI funding for supplies and programming
- Vermont Humanities has awarded monies for a summer Humanities Camp
- A grant from the Morrisville Rotary for a literacy celebration.

Amy is currently planning many exciting programs for the summer. This summer’s theme is “Adventure Begins at the Library.”

The Tech Electronics work is still pending.

New Business:

- **Reserve Fund and Goals Review** – Mtn. Valley Sprinklers assured Amy that the Library is on their project “to do” list. Last year the sprinkler system did not pass inspection. This job needs to be completed in the very near future. Amy will request Mtn. Valley Sprinkler for an estimate so the Board can plan funds to pay for the project. The Board reviewed and discussed the current reserve funds plan. Amy will contact Steven Martin to request estimates for the chimney repair and masonry repair. The Board would like these two projects to be completed this year. At a later meeting, we will reprioritize the reserve fund with estimated costs and proposed completion dates.

- **Board Position Review** – Sigh has resigned from his Trustee position. Jo-Anne made the motion to accept Sigh Searles resignation. Ann seconded the motion. All in favor. Jim and Melanie will prepare a framed Library picture to recognize Sigh’s 12 years as a Trustee on the LML Board. Later, we will discuss how we will fill his position.
- **Programming Policy** – The Board reviewed the proposed programming draft. Jo-Anne made the motion to accept the programming policy with changes discussed during discussion. Ann seconded the motion. All in favor. Jim will add the programming policy to the current document.
- **Little Free Library** – Amy reported that an individual has confessed to the vandalism of the Little Free Library. The individual has agreed to pay for the LFL’s repair. As each payment is received, Amy will record with a receipt for the individual and the Library. Kim made the motion to pay Rick Loya \$650 (with monies from the reserve fund) to move and to repair the Little Fee Library. Ann seconded the motion. All in favor.
- **Holiday Pay for Eclipse Closing** - Jim made the motion that the Library staff will be paid for the Eclipse closing as holiday time. Seconded by Jo-Anne. All in favor.
- **Trustee Training** – Melanie reported information from a recent online VLA Trustee training. No current updates with open meeting laws are available at this time.
- **Executive Session to Discuss Library Director Evaluation**
Jo-Anne made the motion to enter executive session to discuss library director evaluation. Seconded by Ann. All in favor.
Jo-Anne made the motion to leave the executive session. Ann seconded the motion. All in favor.

Adjournment: The motion was made by Jo-Anne and seconded by Kim to adjourn the meeting. The meeting adjourned at 7:10 PM.

Agenda Items for Next Meeting:

- **Annual Library Award Nominations**
- **Annual Appeal Review**

Next Meeting: May 14, 2024