

Lanpher Memorial Library  
Trustee Meeting

April 11, 2017

4:00 PM

**In Attendance:** Chair: Sigh Searles, Co-Chair: Fran Aronovici, Emily Dearborn, Ken Geiersbach, Susan Hayes, Library Director: Amy Olsen, and Secretary: Melanie Dickinson.

**Added Agenda Items:** Moonlight Rambles

**Friends Report:** Green Mountain Reservoir program will be this Thursday, April 13<sup>th</sup> at 6:30 PM.

**Secretary's Report:** Fran made the motion to accept the March 2017 meeting minutes.

Seconded by Ken. All in favor.

**Treasurer's Report:** Warrants were signed by the Trustees.

**Librarian's Report:** See attached.

**Video:** Because of technical difficulties with equipment set-up, we were unable to watch one of the VT Department of Library videos.

**Old Business/ Reports:**

- **Office remodel bid** – Amy has contacted Mike Isabel. He will present us with a quote for another bookshelf to be built for the office.
- **Calendar Review** –
  - **Spring grounds planning** – Fran will meet with the Friends to confirm that they are willing to take over paying Gail for grounds work. The donation from the Village Improvement Association, to be used for library landscaping, will be given to the Friends.
  - **Building maintenance** – At this time, there are no new projects. Emily will continue painting around the windows outdoors.
- **Poetry Slam Workshop** – Amy has advertised this event in several media and with flyers.
- **Poetry Slam** – The following snacks will be provided: Fran and Melanie – cookies, Ken – cider, Sigh – crackers and cheese, and Susan – fruit. Amy will purchase gift cards from Ebenezer Books for prizes.
- **Air Conditioning Bids Updates** – After Amy and Emily talked with Jay from the Hyde Park Energy Committee and Efficiency VT, it was suggested to get more information from Fred's Energy about their air conditioning proposal. It was recommended that we find out more about the number of BTUs suggested for the Children's Room and the possibility of completing one area this year and another next year.
- **Painting Bid Update** - Emily continues to check on available painters for the interior painting project.

**New Business:**

- **Trustee Liability Insurance** - Amy checked with Ron and the Trustees are covered by the Town insurance policy.
- **LML Staff Performance Review** – Amy has met with Ruth and Christie to discuss their evaluations.
- **Job Description Updates / Future Planning for Staffing Needs** – The Trustees will review Amy's suggestions for changes to the assistant library director job description. We will discuss this proposal at the next meeting.
- **Moonlight Rambles** - Francis Favreau has printed a booklet of Hyde Park newspaper articles which were written from 1917 to 1918 by Darius Felcher or better known as Aunt Libbie. Amy has several booklets for sale.

**Adjourn:** Ken made the motion to adjourn the meeting. Seconded by Fran. All in favor. Meeting adjourned at 5:10 PM.

**Next Meeting: May 9, 2017**

