

**Lanpher Memorial Library Trustee Meeting: Agenda  
Tuesday, September 10, 2019, 4-5:30 p.m.**

**Attendance - Agenda changes/additions. Next meeting, October 8**

**Reports -** Friends' report (5 min.)

Secretary's report (5 min.)

Treasurer's report (10 min.)

Discuss checkbook options (8-13 memo from Ron R.);  
schedule October meeting.

Librarian's report (5 min.)

**Old Business -**

Book Sale update (Melanie, 5 min.)

Salary Committee update (Jim, Sigh, Fran, 5 min.)

Basement Committee update (Melanie, Susan, 5 min.)

**New Business -**

Budget Prep (Jim)

Annual Appeal Committee (Melanie, Ken, Sigh, 15 min.)

Approval of texts for FPF and annual fund letter, funds for mailing,  
timing of launching drive. PayPal?

Library Passport report (Powerpoint presentation, Melanie, 15 min.)

**Agenda items for next meeting**

**Adjourn**