

Lanpher Memorial Library
Trustee Meeting

April 9, 2019

4:00 PM

Board Members In Attendance: *Chair: Fran Aronovici, Treasurer: Jim Noyes, Ken Geiersbach, Library Director: Amy Olsen, Secretary: Melanie Dickinson*

Others in Attendance: *Friends Liaisons: Jack Wool and Helen McIver*

Friends Report: (see attached) Artwork by Gina Jenkins and related poems by Phyllis Larrabee are displayed in the library for poetry month.

Secretary's Report: (see attached) Fran made the motion to accept the minutes of March 12, 2019. Seconded by Ken. All in favor.

Treasurer's Report: (see attached) Jim made the motion to authorize Kim Moulton to take out from the Union Bank checking account \$10,000 and invest this amount into a 12-month CD followed by \$1,000 CD investments each month for the next 11 months with Edward Jones. Ken seconded the motion. All in favor.

Librarian's Report: (see attached) Amy reported that the author Pancake and French Toast breakfast with the author Josh Funk was a "crowd pleaser." Many attended the "Lives Well Lived."

Old Business:

- Capital Reserve Fund Status – Amy continues to work on writing a grant from the Department of Building and General Services for a new sprinkler system.
- Strategic Plan (Goals and Objectives) - Under the category, Accessibility, the following were added: 1. Book Drop 2. Library Hours
- Spring Grounds Planning – The Hyde Park Village Improvement Association donation will be used to pay Gail for summer grounds work.
- Building Maintenance Plans - It was decided we will no longer need to include this on our calendar because of the capital reserve fund building and maintenance plan. Annual review of the capital reserve fund will be in September.
- Poetry Slam – Sigh and Emily will be a sub committee to plan this event. The dates of May 10th or May 17th were suggested for the poetry slam. Sigh is working with Geoff Hewitt to plan a poetry workshop. The committee will need to check with Casey Dearborn to see if she is available to facilitate on either of these dates. Refreshments will be served by the Trustees.

New Business:

- Chair Change – Fran asked to step down from the position of Chair. Fran nominated Ken to become Chair. Melanie seconded the motion. All in favor.
- Library/Friends Memorandum of Understanding – Fran made the motion to accept the document as revised. Jim seconded the motion. All in favor. Amy will have the Friends approve and sign the document at their next meeting. Then, the Trustees will approve and sign at their May meeting. Annual Review of the MOU will be in April.
- Trustees and Friends Conference – Amy will send out information for registration when she receives it. This will be held on Tuesday, May 21st.
- Other Conferences – VLA Conference will be on May 22nd this year. Amy, Christie and Ruth will be attending.
- Roof/Rofer Update – Emily is still looking for a roofer to repair the asphalt shingles. A roofer has been contracted to repair the slate roof.
- Community Awards (May 4) - The Community Awards will be presented on Saturday, May 4th at 3:00. The Spirit of Community Award will be given to Sandy Bowen. The Legacy Award will be given in memory of Connie Page.

Refreshments:

- The Trustees will provide cookies or bars.
- Fran will provide paper products (napkins, plates, cups)
- Amy will get juice or cider.

Adjourn: Fran made the motion to adjourn the meeting. Seconded by Ken. Meeting adjourned at 5:28 PM.

Next Meeting: May 14, 2019