

Lanpher Memorial Library

Trustee Meeting

August 11, 2015

In Attendance: Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach, Julie Rohleder, Library Director: Amy Olsen, Ruth Hay, Secretary: Melanie Dickinson

Secretary's Report: Motion by Julie, seconded by Ken to accept the minutes of July 14, 2015. All in favor.

Treasurer's Report See attached. Warrants were approved by Board.

Librarian's Report See attached.

Book Sale - This year's book sale will take place on Saturday, September 19th at Hyde Park Home Day. Fran and Melanie will organize books in the basement before the sale. Donations will be accepted the day of the sale or anytime during August and September. Julie will bring tables on Friday night. We will begin set-up at 10:00 AM and begin take down at 2:30 PM. Fran will check on availability of dollies. Amy will inquire at the Friends meeting if any would be willing to help set up and take down. If a rainy day, book sale will be held in the basement.

Fund Raising – It was discussed and decided to develop a slip similar to the one which the Hyde Park Community Circle sends out in the Hyde Park Electric bills. One side of the slip will include information about the library needs and accomplishments. The other side will be a donation slip for the community to use to contribute to the library. Ken and Julie will create this slip. Julie will inquire at the Hyde Park Electric Company if the library would be able to include this slip in the September billing.

Budget Preparation – Jim will have information ready for review, discussion and planning at the next meeting.

Friends - Amy presented a sample of a Memorandum of Understanding Between Friends and Libraries. After review and discussion, a proposed draft was developed by the Trustees. Amy will present this at the next Friends meeting for their consideration and approval.

Strategic Plan - At this time we need to obtain bids or costs for air conditioning, air sealing for the attic, and improved accessibility. Amy and Emily will obtain this information before the next meeting. We will then prioritize tasks and include in our long term budgeting.

Meeting adjourned at 5:32 PM, motion by Fran, seconded by Ken.

Next meeting

September 8, 2015

