

Lanpher Library Trustees
September 9, 2014 Meeting Minutes

Attendees: Jim Noyes, Fran Aronovici, Melanie Dickinson, Ken Geiersbach, Sigh Searles, Ruth Hay, Julie Rohleder

Secretary's Report—Motion by Ken, seconded by Sigh to accept the minutes of the August meeting. All in favor.

Treasurer's Report—See attached. Warrants approved by Board.

Budget Prep--Jim passed out planning sheets for technology, maintenance, and special initiatives for Trustees & staff to put in items for planning purposes and bring to the October meeting. Special initiatives is not a budget line, so anything on this sheet would have to be added in an appropriate budget line. We will be having our budget discussion at the October meeting with a plan to submit it to the Selectboard at their November meeting.

Librarian's Report—See attached. Includes a listing of upcoming events. The Trustee Conference in Montpelier is November 1 this year.

Air Conditioning--This item needs to be in the 5 year budget plan. Erin is creating a spec sheet for us so that we can seek bids for work to be done in 2015 calendar year.

Building Repairs / Improvements

Veterans Wall Plaques--Sigh suggested we remove the plaques from the Church Street side of the building and bring them inside. The print is small and hard to read without stepping in the flower bed.

Bike Rack--Amy will contact ~~Brian Neely~~ Ryan Kneeland about mounting the rack to the concrete pad.

Accessibility--Motion by Ken, seconded by Sigh, to submit a letter to the Selectboard to request a curb cut and sign repositioning to create a better accessible spot. All in favor. Julie will prepare a letter and plot plan.

Geek the Library--Amy is organizing this advocacy program. We will participate in the parade on Home Day with signs. We will pass out stickers and have a photo booth asking "What do you geek?" Amy is seeking volunteers for the parade on Front Page Forum.

Book Sale--Julie will drop tables off on Friday. Set-up will start at 10AM on Saturday to be ready by 11 AM as people arrive for the parade. Fran will see about getting a dolly from PH Edwards to help with moving the books. Ruth will check for students at GMTCC for help with set-up and take-down.

Personnel Policy--Julie will send Ron a copy for review and for him to verify the Town Policy covers eligible library employees for health insurance and retirement.

Fundraising Letter--Letter was approved with changes. Motion by Jim to allocate \$511.83 for 500 letters, 1000 response envelopes, postage, envelopes, and mailing labels from our discretionary funds. Second by Julie, all in favor.

Efficiency Vermont--Motion by Julie to table review of upgrades until next meeting due to a lack of time. Second by Ken, all in favor.

Meeting adjourned at 5:33 PM, motion by Julie, seconded by Ken. All in favor.

Next meeting—October 14th, 2014