

Lanpher Library Trustees
July 8, 2014 Meeting Minutes

Attendees: Jim Noyes, Fran Aronovici, Melanie Dickinson, Ken Geiersbach, Amy Olsen, Ruth Hay, Julie Rohleder

Secretary's Report—Motion by Mel, seconded by Ken to accept the minutes of the May meeting with the following change: Under Air Conditioning, it should read "the existing upstairs A/C unit is no longer adequately cooling." All in favor.

Treasurer's Report—See attached. Warrants approved by Board.
Two reports, one as of June 30 and a second starting for July 1. Reviewed last years over-expenditures. Discussion of payroll over-expenditure.

Librarian's Report—See attached.

Town Personnel Policy--Julie, Mel & Ken have continued to meet and have hammered out a rough draft. Julie will update the policy with changes from today's meeting and email to trustees and employees to review.
Ruth thinks she may be due two hours of paid vacation. It is not part of the current policy. She will check her paperwork to see if she can find it.

Air Conditioning--Emily was in touch with County Plumbing who gave her a verbal quote for \$3500-\$4500 plus the cost of an electrician to wire it up. Amy has sent this information on to Erin Carroll of the HP Energy Committee. We have not yet received a hard quote from County. Emily's e-mail is attached.

Building Committee--Building Committee formation discussed. Fran and Emily plus we need a person well-versed in construction. Trustees to bring names to the table next month. Fran has been doing some small paint jobs on the building, but there is some repair work that needs to be done. She will contact Sigh about how far he got with work on the Veterans wall plaque.

Book Sale Advertising--Additional books are wanted for the book sale in September. Discussion about when to publish a request, from starting in August or September or waiting until the Friday before the sale for drop-offs. Amy will contact other libraries about how they handle it.

Fund-Raising

Donation--A summer patron has offered an American Girl style doll with clothes she has made for it. It will be ready in November. Julie made a motion, seconded by Ken, to accept her donation with the idea of selling raffle tickets, with the award in December so it can be a holiday gift. All in favor. Amy will contact the patron about possibly having it in September at the book sale to show and sell tickets.

Trivia Night--Amy and her brother Tom Olsen will work to set up a night for this.

Fundraising Letter--Julie and Sigh will start creating a fundraising letter to be sent out in early October. Ruth will give some advice, too.

Volunteer Breakfast--We received a thank you note from Maria and Carl Colombo for the breakfast.

Meeting adjourned at 5:23 PM, motion by Julie, seconded by Jim. All in favor.

Next meeting—August 12th, 2014