

Lanpher Memorial Library
Trustee Meeting

July 11, 2017

4:00 PM

In Attendance: Chair: Sigh Searles, Co-Chair: Fran Aronovici, Treasurer: Jim Noyes, Emily Dearborn, Ken Geiersbach Susan Hayes, Library Director: Amy Olsen, and Secretary: Melanie Dickinson. Invited Guest: Rich Jacobs

Added Agenda Items:

- Air Conditioner, TV and DVD player in basement

Edward Jones Annual Report and Recommendations: Rich Jacobs, a financial advisor for Edward Jones, met with the Board to review a summary with recommendations of our accounts. After members have had a chance to review his information, we will discuss his suggestions at our next meeting.

Friends Report: No report for this meeting.

Secretary's Report: Emily made the motion to accept the minutes of June 13, 2017 as read. Fran seconded the motion. All in favor.

Treasurer's Report and Fiscal Year Ending Review: (See attached) Warrants were signed by the Trustees. Jim presented very informative reports of where we stand financially to begin the new fiscal year (2017 – 2018). We will begin budget planning for the 2017 – 2018 fiscal year at our August meeting

Librarian's Report: (See attached) Amy's report presented upcoming summer events. Sprinklers, elevator and fire extinguisher inspections are complete. Amy shared with us some of the many questions which she is asked from the public to answer during her day.

Video: Working with Friends – Not viewed at this time.

Old Business:

- **Fund Raising Committee:** Ken will work on a draft of the fund raising letter and an insert to be mailed out in September. The committee will meet before the next Trustee meeting.
- **Update on Painting Quote:** Emily has received a quote from Tim Martin for the interior library painting work. She is waiting for Kevin Moody to present his quote.
- **Air Conditioning:** Installation of air conditioning on the main floor has been completed by Fred's Energy. The library is a very cool and welcoming place to sit and read on a warm summer day.
- **Love Seats:** The committee will now make a selection for purchasing love seats. When love seats arrive, plans will be made to reorganize the main floor.

New Business:

- **Office Chairs:** For a future purchase, Melanie suggested that 3 office chairs be bought for the office and main desk area. The present chairs are well used and need repairs.
- **Salary Committee Meeting:** The committee will proceed by acquiring data from other local libraries which are similar to the Lanpher Memorial Library. This information will help them in future salary discussions.
- **Items in the Basement:** The Trustees agreed that the old air conditioner, tv and DVD player can be donated to ReSource. Melanie will make arrangements for these and other items to be picked up soon.

Adjourn: Fran made the motion to adjourn the meeting. Seconded by Jim. Meeting was adjourned at 5:28 PM.

Next Meeting: August 8, 2017

