

Lanpher Memorial Library

Trustee Meeting

September 13, 2016

4:00 PM

In Attendance: Co-Chair: Fran Aronovici, Emily Dearborn, Ken Geiersbach, Library Director: Amy Olsen, Assistant Librarian: Ruth Hay, and Secretary: Melanie Dickinson

Added agenda items: Discuss further action for Exxon Mobil stock transfer to Edward Jones

Secretary's Report: Emily made the motion to accept the meeting minutes of August 16, 2016 as written. Seconded by Ken. All in favor.

Treasurer's Report: (See attached)

Librarian's Report: (See attached) Amy has planned a busy fall schedule of library events. She would like to have a Ribbon Cutting/100th Anniversary Celebration on Saturday, October 15th. On this day 100 years ago the builders turned over the keys to the Town of Hyde Park.

Old Business

- ***Accessible Parking Project:*** The doors have been installed. Steve Martin brought to Amy's attention that a rotting beam holding the canopy over the East entrance needs to be replaced at a cost of \$847.00. She will have more information for us to act on this repair at our October meeting.
- ***Office Remodel:*** Fran has contacted Mike Isabel. Amy is waiting to hear from him.
- ***Book Sale:*** Fran and Melanie have boxed books for the book sale. Setting up will begin at 10:00 AM on Saturday. We will let Roland Lajoie from WLVB to set up on the library lawn for broadcast from 10:00 AM to 12:00 PM.
- ***Budget:*** At our October meeting, we will prepare next year's budget.
- ***Approve Fund Raising Insert:*** Emily made the motion to accept Ken's fund raising insert as written. Fran seconded the motion. All in favor.
- ***Mailing of Fund Raising Letter:*** Amy has ordered supplies for mailing fund raising letters. When Julie has completed the printing of letters and inserts, she will let us know when we can begin "stuffing" letters for mailing this month. The inserts will be given to the Hyde Park Electric Department to be included in their September billings.
- ***Facility Policy Update:*** After discussion of the proposed changes in the facility policy, Emily made the motion to approve the updated facility use policy. Fran seconded the motion. All in favor.
- ***Stock Holdings:*** It was decided to have Fran and Sigh meet with Rich Jacobs at Edward Jones to further discuss the Exxon Mobil stock transfer. No action was taken at this meeting.

New Business

- ***Hyde Park Home Day Float:*** Emily reported on her plans for the float. Thank you, Emily for your creative ideas and time to celebrate our 100th Anniversary.

Adjourn: Emily made the motion to adjourn the meeting. Seconded by Fran. Meeting was adjourned at 5:31 PM.

Next Meeting: October 11, 2016