

Lanpher Memorial Library Trustee Meeting

July 9, 2019

4:00 PM

Board Members In Attendance: Chair: Ken Geiersbach, Co-Chair: Sigh Searles, Treasurer: Jim Noyes, Fran Aronovici, Susan Hayes (by phone), Library Director: Amy Olsen, Secretary: Melanie Dickinson

Others in Attendance: Rich Jacobs (Edward Jones), Friends Liaison: Jack Wool

Annual Portfolio Review: Rich Jacobs, a financial advisor for Edward Jones, reviewed with the Board the performance of our investments for 2018 – 2019.

Friends Report: The Friends Report included activities from the month of June and a list of upcoming events.

Secretary's Report: Sigh made the motion to accept the June 11, 2019 meeting minutes. Ken seconded the motion. Following vote by roll call: Ken – yes, Sigh – yes, Jim – yes, Fran – yes, Susan – yes, and Melanie – yes. Minutes were accepted by the Board.

Treasurer's Report: Jim's monthly report now includes the capital reserve fund figures. Jim's yearly review information will be very helpful when planning the 2019 – 2020 budget. All of the library staff expenses will now appear as part of our LML budget. The town will continue to totally fund those expenses as they do for all town employees.

Librarian's Report: A busy summer of events have been planned by Amy. She also shared with us that a Drag Queen Story Time will be held on August 17th at noon. The Varnum Library will also have a Drag Queen Story Time the same day at 10:00 AM.

Old Business:

- Fire Marshal's Report – Amy, Fran and Melanie met with the Fire Marshal on June 17th. His report with recommendations has been received and the committee may begin to move forward with the basement building project. The committee will need to set up a timeline and to begin research for available grants.
- DVD Additional Shelving – Amy requested additional shelving for the DVDs, two more chairs for the computer station and a small computer table - \$290.98. Sigh made the motion to have Amy go ahead and purchase the shelving and furniture for \$290.98. Seconded by Fran. Roll call vote – Ken – yes, Sigh – yes, Jim – yes, Fran – yes, Susan – yes and Melanie – yes. All in favor.

New Business:

- StoryWalk Vandalism Update – After the destruction and vandalism of the StoryWalk, Amy received a check to pay for all expenses incurred from the damages. Other donations have been given to the library. An account will be set up for future StoryWalks.
- Annual Appeal Committee – Committee will meet before next meeting.
- Salary Committee – No new update at this time.
- Book Sale Discussion - Fran and Melanie will begin boxing books for the sale. Sigh offered to borrow tables for sale.
- Survey Committee – No update at this time.
- AI's Contract - Members of the Board signed AI's contract.

- Goals List – Under Building and Grounds – landscaping and basement will remain on the list. Fundraising will remain as a goal. Strategic Plan will be added as a new goal.

Adjourn: Sigh made the motion to adjourn the meeting. Seconded by Fran. Roll call vote – Ken – yes, Sigh – yes, Jim – yes, Fran – yes, Susan – yes and Melanie – yes. Meeting adjourned at 5:30 PM.

Next Meeting: August 13, 2019